

Posted: 05.02.19

At: All Hudson schools, SAU building, district website



**HUDSON SCHOOL DISTRICT**  
**Hudson, New Hampshire**  
**May 6, 2019**  
**Hills Memorial Library – 18 Library Street**

**6:30 pm      Public Session**  
**followed by    Non-public Session**

**AGENDA**

*Revised (addendums added)*

- A. Call to Order:** Chairman Malcolm Price will call the meeting to order.
- Pledge of Allegiance
- B. Public Input**
1. Peggy Huard re: Tennis Courts
- C. Presentations to the Board**
1. Energy Management Consultants, Inc. (EMC) (Carl Edin): Attachment # 1
  2. Capital Improvement Plan Update (John Pratte): Attachments # 2
- D. Requests of the Board**
1. Concert Tour for Peace – Germany/Austria Trip Request (tabled 04.15.19, LR): Attachment # 3
  2. Costa Rica Trip Request (tabled 04.15.19, LR): Attachment # 4
  3. New York Trip Request (tabled 04.15.19, LR): Attachment # 5
  4. Facility Use Request (McKenzie Lowe Foundation 5K Walk-Run): Attachment # 6
  5. Facility Use Request (Hudson-Litchfield Rotary Spring Forward Trail Race): Attachment # 7
  6. NH Athletic Directors' Conference Attendance Request (MW): Attachment # 8
- E. Old Business**
- F. New Business**
1. Professional Development Contracts (MW): Attachments # 9, 10
  2. Contracted Services Agreements (RB): Addendums A, B, C (*behind attachment # 17*)
  3. Vendor Contract Award – Office Supplies (KB): Attachment # 11
- G. Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
  2. Minutes – Recommended action: Review and approve.
    - a) 04.15.19 Draft Minutes (LR): Attachment # 12
- H. Reports to the Board**
1. Superintendent's Report

**Posted:** 05.02.19

**At:** All Hudson schools, SAU building, district website

2. Assistant Superintendent's Report
3. Director of Special Services' Report
4. Business Administrator's Report

**I. Legislative Updates**

1. Week of April 12<sup>th</sup> (LR): Attachment # 13
2. Week of April 19<sup>th</sup> (LR): Attachment # 14
3. Week of April 26<sup>th</sup> (LR): Attachment # 15

**J. Committee Reports**

1. Town Municipal Budget Committee (DL)
2. Hudson Board of Selectmen (DL)

**K. Correspondence**

1. Outreach Coordinator Report (MW): Attachment # 16
2. Technology Integration Specialist Report (MW): Attachment # 17

**L. Board Member Comments**

**M. Upcoming Meetings**

Meeting	Date	Time	Location	Purpose
School Board	05.20.19	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	TBD	TBD	SAU Building	Regular Meeting
School Board	06.03.19	6:30 pm	Hills Memorial Library	Regular Meeting

**O. Non-Public Session**

1. Staff Nominations (LR): Non-public Attachments # 18, 19, 20, 21

*RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.*

*These conditions are:*

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*

**P. Adjourn**



**High Performance  
Lighting Improvement Project  
Prepared for**



**Hudson, New Hampshire**

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Any reproduction, distribution or use of this document  
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**Carl Edin & Eric McCue  
April 4, 2019**





April 4, 2019

Mr. John Pratte  
Director of Facilities  
SAU81  
20 Library Street  
Hudson, NH 03051

**Re: 2019 High Performance Lighting Improvement Project**

Dear John,

Enclosed you will find our turnkey energy saving lighting proposal.

By implementing these cost savings measures, SAU81 will achieve the following benefits:

- Reduced operating cost
- Reduced owning cost by removing inefficient incandescent, HID & T12 technology along with standard CFL & T8 technology
- Utilization of high efficiency LED technology and controls
- Standardization of lighting components
- Improved light quality and quantity
- Eversource Incentive (pending approval)
- Excellent payback/ROI

We look forward to working with you to reach your goals of lighting improvements and energy conservation. After reviewing, please contact us at (207) 767-1313 to answer any questions.

Sincerely,

Carl Edin- Project Developer  
Eric McCue- Project Developer





**Table of Contents:**

Benefits of a Turnkey Lighting Upgrade

Environmental Impact

Financial Investment  
Cost-Savings Summary

Project Process Recap





### **Benefits of a Turnkey Lighting Upgrade**

- Complete cost analysis: room by room survey of existing system compared to a new proposed system, providing kW and kWh savings projections
- Product specification: high efficiency equipment being specified to reduce energy and maintenance cost
- Turnkey Installation/Project Management:
  - Providing detailed information of work to be completed
  - Overseeing of Installation with sub-contractors
  - Proper disposal of all waste-(hazardous and non-hazardous) with certificates of recycling provided
  - Weekly updates-communication with customer on progress of project completion
  - Pre and Post walkthrough's with Eversource for final approvals
- Customer benefits:
  - With the exception of scheduling, SAU81 is able to focus on other pressing matters.
  - Cost savings will be achieved in a much quicker time frame

### **Warranty information**

Ballast	5 years
LED Lamps	3-5 years
LED Fixtures/Kits	5-10 years
Controls	5 years
Labor	90 days
Labor Workmanship	1 year

### **EMC's Assurance**

As a "turnkey" Energy Service Company, (ESCO) EMC will design and project manage the installation of proven energy saving technologies as well as provide periodic follow up to assure complete customer satisfaction.





## Environmental Impact – Going Green April 2019

The **799,888 kWh** saved annually by this project equates to the following positive environmental impacts:

- **Nearly 71 households** is the average number of houses that can now be powered from this project. The average U.S. household consumes 11,280 kWh annually.
- **55,177 fewer gallons of oil** need to be imported, reducing our dependence on foreign oil.
- **489 tons of CO<sub>2</sub>**  
*Carbon Dioxide is considered a greenhouse gas and is a major contributor to global warming.*
- **9,676 lbs. of SO<sub>2</sub>**  
*Sulfur Dioxide- some major health effects associated with this pollutant are: asthma, respiratory illness and aggravation of existing cardiovascular disease.*
- **4,926 lbs. of Nox**  
*Nitrogen Oxides are considered contributors to acid rain and ground level ozone (or smog).*
- **331 lbs. of visible particulate**



## ***Financial Investment***

## **Cost-Savings Summary**



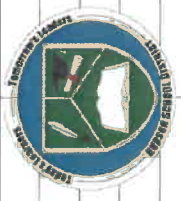




Prepared by Carl Edin & Eric McCue  
April 1, 2019

REV: May 1, 2019

SAU 81: Hudson School District  
Cost Savings Summary



Building/School	Savings		Energy Savings	Maint Savings	Total Savings	Project Cost	Pre-Approved Eversource Incentive	Net Project Cost	Payback	ROI
	kW	kWh								
Alvina High School*	74.19	217,992	\$ 31,600.14	\$ 5,697.00	\$ 31,600.14	\$ 235,319.00	\$ 61,920.00	\$ 173,399.00	5.49	18.2%
HO Smith Early Learning Center	18.08	62,693	\$ 9,723.68	\$ 1,487.00	\$ 9,723.68	\$ 60,835.00	\$ 30,417.50	\$ 30,417.50	3.13	32.0%
Hills Garrison Elementary	41.49	80,160	\$ 10,997.95	\$ 2,720.00	\$ 10,997.95	\$ 82,347.00	\$ 41,173.50	\$ 41,173.50	3.74	26.7%
Maintenance Building	3.81	10,620	\$ 1,789.47	\$ 164.00	\$ 1,789.47	\$ 8,166.00	\$ 4,083.00	\$ 4,083.00	2.28	43.8%
Memorial Middle School*	70.55	243,604	\$ 35,322.58	\$ 5,933.00	\$ 35,322.58	\$ 321,701.00	\$ 85,605.00	\$ 236,096.00	6.68	15.0%
Nottingham West Elementary*	56	128,176	\$ 19,393.03	\$ 3,646.00	\$ 19,393.03	\$ 157,655.00	\$ 61,132.00	\$ 96,523.00	4.98	20.1%
Library St School	25.93	56,703	\$ 8,221.94	\$ 1,320.00	\$ 8,221.94	\$ 57,692.00	\$ 28,846.00	\$ 28,846.00	3.51	28.5%
<b>Total Lighting Project</b>	<b>290.05</b>	<b>799,888</b>	<b>\$ 117,048.79</b>	<b>\$ 20,967.00</b>	<b>\$ 117,048.79</b>	<b>\$ 933,715.00</b>	<b>\$ 313,177.00</b>	<b>\$ 630,538.00</b>	<b>5.22</b>	<b>19.2%</b>

Notes:

1. Blended kWh rates from Jan 2019 Rates from Hudson Electric Consumption Report

2. Eversource incentives have been pre-approved; Exception of Library Street School is under review due to possible meter/usage complication.

3. \*Eversource program limits customers to \$50,000.00 incentive per calendar year, will need approval to exceed.





## ***Project Process Recap***

- ✓ EMC to complete site survey
- ✓ EMC to generate cost-savings proposal
- ✓ EMC to attain electric bills
- EMC to submit applications to Eversource for incentive approval
- SAU81 to sign EMC & Eversource Terms and Conditions
- EMC to construct project
- EMC to coordinate post-utility walkthrough
- EMC to provide SAU81 with warranty book

**EVERSOURCE**



**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 1 of 11 Projects

FY 2021

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity
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Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____
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**Project Name:** Alvirne High School – Tennis Court Renovation  
**Description:** This project is located behind Alvirne High School where the current tennis courts are located. The current area will be excavated, and a new sub base will be installed. A new ground surface will be installed and eight (8) new courts will be constructed.

Rationale for Project: (Check those that apply: elaborate below.)	<input checked="" type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input checked="" type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current court layout has several areas that have started to sink into the ground. The entire sub surface should be replaced and repacked to allow for safe play on the courts. Adding 2 additional courts will allow state regulation matches at Alvirne.

Cost Estimate: (Itemize as necessary)  Capital Costs Dollar Amount (in current \$'s) \$ _____ Planning/feasibility analysis \$ _____ Architecture & engineering fees \$ _____ Real estate acquisition \$ _____ Site Preparation \$200,000 Construction \$ _____ Furnishing & equipment \$ _____ Vehicles & Capital Equipment \$ _____ \$ _____ \$200,000 <b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable)  Add Personnel Increase O&M costs Reduce Personnel Decreased O&M costs  Dollar Cost of Impacts if known Plus \$ _____ annually  Minus \$ _____ annually
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<table style="width:100%;"> <tr> <td style="text-align: right;">Source of Funding:</td> <td style="text-align: center;"><u>AMOUNT</u></td> </tr> <tr> <td>Grant from: _____</td> <td>_____</td> </tr> <tr> <td>Loan From: _____</td> <td>_____</td> </tr> <tr> <td>Donation/bequest/private</td> <td>_____</td> </tr> <tr> <td>User fees &amp; charges</td> <td>_____</td> </tr> <tr> <td>Capital reserve withdrawal</td> <td>_____</td> </tr> <tr> <td>Impact fee account</td> <td>_____</td> </tr> <tr> <td>Warrant Article</td> <td align="right">\$200,000</td> </tr> <tr> <td>Bonds</td> <td>_____</td> </tr> <tr> <td align="right" colspan="2">Total project cost <b>\$200,000</b></td> </tr> </table>	Source of Funding:	<u>AMOUNT</u>	Grant from: _____	_____	Loan From: _____	_____	Donation/bequest/private	_____	User fees & charges	_____	Capital reserve withdrawal	_____	Impact fee account	_____	Warrant Article	\$200,000	Bonds	_____	Total project cost <b>\$200,000</b>		Form Prepared By: _____ (Signature) _____ Title _____ Department/Agency
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Bonds	_____																				
Total project cost <b>\$200,000</b>																					

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 2 of 11 Projects

FY 2021

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____

**Project Name:** Alvirne High School – Football Field Renovation  
**Description:** This project is located behind Alvirne High School were the current football field located. The current area will be excavated, a new sub base installed, and new sod will be installed. The new field will be properly graded to allow for safe play on the field. In addition, the current sprinkler system will be re-piped to allow for the height change after re-grading.

Rationale for Project: (Check those that apply: elaborate below.)	<input checked="" type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current grade of the football field is not suitable for a regulation football field. The entire playing field should be re-graded and re-sodded to allow for safe play on the football field.

Cost Estimate: (Itemize as necessary) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Capital Costs</td></tr> <tr><td align="center">Dollar Amount (in current \$'s)</td><td></td></tr> <tr><td>\$ _____</td><td>Planning/feasibility analysis</td></tr> <tr><td>\$ _____</td><td>Architecture &amp; engineering fees</td></tr> <tr><td>\$ _____</td><td>Real estate acquisition</td></tr> <tr><td>\$ _____</td><td>Site Preparation</td></tr> <tr><td>\$250,000</td><td>Construction</td></tr> <tr><td>\$ _____</td><td>Furnishing &amp; equipment</td></tr> <tr><td>\$ _____</td><td>Vehicles &amp; Capital Equipment</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$250,000</td><td><b>Total Project Cost</b></td></tr> </table>	Capital Costs		Dollar Amount (in current \$'s)		\$ _____	Planning/feasibility analysis	\$ _____	Architecture & engineering fees	\$ _____	Real estate acquisition	\$ _____	Site Preparation	\$250,000	Construction	\$ _____	Furnishing & equipment	\$ _____	Vehicles & Capital Equipment	\$ _____	_____	\$ _____	_____	\$250,000	<b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <table style="margin-left: 40px;"> <tr><td align="center">Add Personnel</td></tr> <tr><td align="center">Increase O&amp;M costs</td></tr> <tr><td align="center">Reduce Personnel</td></tr> <tr><td align="center">Decreased O&amp;M costs</td></tr> <tr><td align="center">Dollar Cost of Impacts if known</td></tr> <tr><td align="center">Plus \$ _____ annually</td></tr> <tr><td align="center">Minus \$ _____ annually</td></tr> </table>	Add Personnel	Increase O&M costs	Reduce Personnel	Decreased O&M costs	Dollar Cost of Impacts if known	Plus \$ _____ annually	Minus \$ _____ annually
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Bonds	_____																						
Total project cost <b>\$250,000</b>																							

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 3 of 11 Projects

FY 2021

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity
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Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____
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**Project Name:** Alvirne High School – Gym Floor & Bleacher Renovation  
**Description:** This project is located in the current gymnasium at Alvirne High School. The gym floor and bleachers will be removed. A new floor will be installed with new ADA compliant bleachers on both sides of the gym.

Rationale for Project: (Check those that apply: elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current gym floor is at the end of the serviceable life. The floor cannot be sanded again and is difficult to repair due to the wear over the years. The current bleachers will have to be replaced to meet ADA guidelines.

Cost Estimate: (Itemize as necessary) <p align="center">Capital Costs                  Dollar Amount (in current \$'s)                  \$ _____ Planning/feasibility analysis                  \$ _____ Architecture &amp; engineering fees                  \$ _____ Real estate acquisition                  \$ _____ Site Preparation                  \$255,000 Construction                  \$ _____ Furnishing &amp; equipment                  \$ _____ Vehicles &amp; Capital Equipment                  \$ _____                  \$ _____                  \$255,000 <b>Total Project Cost</b></p>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <p align="center">Add Personnel                  Increase O&amp;M costs                  Reduce Personnel                  Decreased O&amp;M costs</p> Dollar Cost of Impacts if known Plus \$ _____ annually Minus \$ _____ annually
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Warrant Article	<u>\$255,000</u>																				
Bonds	_____																				
Total project cost <b><u>\$255,000</u></b>																					

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 4 of 11 Projects

FY 2021

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____
<b>Project Name:</b> Hudson Memorial School – Roof Replacement <b>Description:</b> This project is located at the south leg of Hudson Memorial. The membrane will be removed and replaced. Roof decking and insulation will be replaced as needed. This roof has exceeded the original manufacture warranty.		
Rationale for Project: (Check those that apply; elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	
<b>Narrative Justification:</b> The current roof has exceeded to manufacture warranty.		
Cost Estimate: (Itemize as necessary)	Capital Costs Dollar Amount (in current \$'s) \$ _____ Planning/feasibility analysis \$ _____ Architecture & engineering fees \$ _____ Real estate acquisition \$ _____ Site Preparation \$250,000 Construction \$ _____ Furnishing & equipment \$ _____ Vehicles & Capital Equipment \$ _____ \$ _____ \$250,000 <b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable)  Add Personnel Increase O&M costs Reduce Personnel Decreased O&M costs  Dollar Cost of Impacts if known Plus \$ _____ annually Minus \$ _____ annually
Source of Funding: <u>AMOUNT</u> Grant from: _____ Loan From: _____ Donation/bequest/private _____ User fees & charges _____ Capital reserve withdrawal _____ Impact fee account _____ Warrant Article <u>\$250,000</u> Bonds _____  Total project cost <b><u>\$250,000</u></b>	Form Prepared By:  _____ (Signature)  _____ Title  _____ Department/Agency	

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 5 of 11 Projects

FY 2022

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity		
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____	
<b>Project Name:</b> Hudson Memorial School – Roof Replacement <b>Description:</b> This project is located at the north leg of Hudson Memorial. The membrane will be removed and replaced. Roof decking and insulation will be replaced as needed. This roof has exceeded the original manufacture warranty.			
Rationale for Project: (Check those that apply: elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time		
<b>Narrative Justification:</b> The current roof has exceeded to manufacture warranty.			
Cost Estimate: (Itemize as necessary)	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable)		
Capital Costs Dollar Amount (in current \$'s) \$ _____ Planning/feasibility analysis \$ _____ Architecture & engineering fees \$ _____ Real estate acquisition \$ _____ Site Preparation \$250,000 Construction \$ _____ Furnishing & equipment \$ _____ Vehicles & Capital Equipment \$ _____ \$ _____ \$250,000 <b>Total Project Cost</b>	Add Personnel Increase O&M costs Reduce Personnel Decreased O&M costs  Dollar Cost of Impacts if known Plus \$ _____ annually  Minus \$ _____ annually		
Source of Funding: <u>AMOUNT</u> Grant from: _____ Loan From: _____ Donation/bequest/private _____ User fees & charges _____ Capital reserve withdrawal _____ Impact fee account _____ Warrant Article <u>\$250,000</u> Bonds _____  Total project cost <b><u>\$250,000</u></b>	Form Prepared By:  _____ (Signature)  _____ Title  _____ Department/Agency		



**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 6 of 11 Projects

FY 2022

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____

**Project Name:** Hudson Memorial School – Football/Soccer Field Renovation

**Description:** This project is located adjacent to Hudson Memorial School where the current football/soccer field located. The current area will be redesigned, excavated, a new sub base installed, and new sod will be installed. The new field will be properly graded to allow for safe play and smooth transitions between the playing fields. In addition, the current irrigation system will be expanded to serve all playing areas.

Rationale for Project: (Check those that apply: elaborate below.)	<input checked="" type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**

The current grade of the football/soccer field is not suitable for a regulation play. The field layout should be re-designed to allow for level transitions between playing surfaces. Irrigation needs to be expanded to all fields.

Cost Estimate: (Itemize as necessary) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Capital Costs</td></tr> <tr><td align="center" colspan="2">Dollar Amount (in current \$'s)</td></tr> <tr><td>\$ _____</td><td>Planning/feasibility analysis</td></tr> <tr><td>\$ _____</td><td>Architecture &amp; engineering fees</td></tr> <tr><td>\$ _____</td><td>Real estate acquisition</td></tr> <tr><td>\$ _____</td><td>Site Preparation</td></tr> <tr><td>\$350,000</td><td>Construction</td></tr> <tr><td>\$ _____</td><td>Furnishing &amp; equipment</td></tr> <tr><td>\$ _____</td><td>Vehicles &amp; Capital Equipment</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$350,000</td><td><b>Total Project Cost</b></td></tr> </table>	Capital Costs		Dollar Amount (in current \$'s)		\$ _____	Planning/feasibility analysis	\$ _____	Architecture & engineering fees	\$ _____	Real estate acquisition	\$ _____	Site Preparation	\$350,000	Construction	\$ _____	Furnishing & equipment	\$ _____	Vehicles & Capital Equipment	\$ _____	_____	\$ _____	_____	\$350,000	<b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Add Personnel</td></tr> <tr><td align="center" colspan="2">Increase O&amp;M costs</td></tr> <tr><td align="center" colspan="2">Reduce Personnel</td></tr> <tr><td align="center" colspan="2">Decreased O&amp;M costs</td></tr> <tr><td align="center" colspan="2">Dollar Cost of Impacts if known</td></tr> <tr><td align="center" colspan="2">Plus \$ _____ annually</td></tr> <tr><td align="center" colspan="2">Minus \$ _____ annually</td></tr> </table>	Add Personnel		Increase O&M costs		Reduce Personnel		Decreased O&M costs		Dollar Cost of Impacts if known		Plus \$ _____ annually		Minus \$ _____ annually	
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Bonds	_____																				
Total project cost <b>\$350,000</b>																					

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 7 of 11 Projects

FY 2023

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____

**Project Name:** Library Street School – Roof Replacement  
**Description:** This project is located at Library Street School. The entire membrane will be removed and replaced. Roof decking and insulation will be replaced as needed. This roof has exceeded the original manufacture warranty.

Rationale for Project: (Check those that apply: elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current roof has exceeded to manufacture warranty.

Cost Estimate: (Itemize as necessary) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Capital Costs</td></tr> <tr><td align="center" colspan="2">Dollar Amount (in current \$'s)</td></tr> <tr><td>\$ _____</td><td>Planning/feasibility analysis</td></tr> <tr><td>\$ _____</td><td>Architecture &amp; engineering fees</td></tr> <tr><td>\$ _____</td><td>Real estate acquisition</td></tr> <tr><td>\$ _____</td><td>Site Preparation</td></tr> <tr><td>\$250,000</td><td>Construction</td></tr> <tr><td>\$ _____</td><td>Furnishing &amp; equipment</td></tr> <tr><td>\$ _____</td><td>Vehicles &amp; Capital Equipment</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$250,000</td><td><b>Total Project Cost</b></td></tr> </table>	Capital Costs		Dollar Amount (in current \$'s)		\$ _____	Planning/feasibility analysis	\$ _____	Architecture & engineering fees	\$ _____	Real estate acquisition	\$ _____	Site Preparation	\$250,000	Construction	\$ _____	Furnishing & equipment	\$ _____	Vehicles & Capital Equipment	\$ _____	_____	\$ _____	_____	\$250,000	<b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Add Personnel</td></tr> <tr><td align="center" colspan="2">Increase O&amp;M costs</td></tr> <tr><td align="center" colspan="2">Reduce Personnel</td></tr> <tr><td align="center" colspan="2">Decreased O&amp;M costs</td></tr> <tr><td align="center" colspan="2">Dollar Cost of Impacts if known</td></tr> <tr><td align="center" colspan="2">Plus \$ _____ annually</td></tr> <tr><td align="center" colspan="2">Minus \$ _____ annually</td></tr> </table>	Add Personnel		Increase O&M costs		Reduce Personnel		Decreased O&M costs		Dollar Cost of Impacts if known		Plus \$ _____ annually		Minus \$ _____ annually	
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Warrant Article	\$250,000																				
Bonds _____	_____																				
Total project cost <b>\$250,000</b>																					

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 8 of 11 Projects

FY 2023

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity
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Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____
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**Project Name:** Dr. H.O. Smith School – Parking Lot Paving  
**Description:** This project is located at Dr. H.O. Smith School. The current asphalt area will be reclaimed, regraded, and new asphalt will be installed. The new asphalt will be graded to allow for proper flow of run off water and reduce puddling.

Rationale for Project: (Check those that apply; elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current grade of the football field is not suitable for a regulation football field. The entire playing field should be re-graded and re-sodded to allow for safe play on the football field.

Cost Estimate: (Itemize as necessary) <table style="margin-left: 40px;"> <tr><td>Capital Costs</td></tr> <tr><td>Dollar Amount (in current \$'s)</td></tr> <tr><td>\$ _____ Planning/feasibility analysis</td></tr> <tr><td>\$ _____ Architecture &amp; engineering fees</td></tr> <tr><td>\$ _____ Real estate acquisition</td></tr> <tr><td>\$ _____ Site Preparation</td></tr> <tr><td>\$100,000 Construction</td></tr> <tr><td>\$ _____ Furnishing &amp; equipment</td></tr> <tr><td>\$ _____ Vehicles &amp; Capital Equipment</td></tr> <tr><td>\$ _____</td></tr> <tr><td>\$ _____</td></tr> <tr><td>\$100,000 <b>Total Project Cost</b></td></tr> </table>	Capital Costs	Dollar Amount (in current \$'s)	\$ _____ Planning/feasibility analysis	\$ _____ Architecture & engineering fees	\$ _____ Real estate acquisition	\$ _____ Site Preparation	\$100,000 Construction	\$ _____ Furnishing & equipment	\$ _____ Vehicles & Capital Equipment	\$ _____	\$ _____	\$100,000 <b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <table style="margin-left: 40px;"> <tr><td>Add Personnel</td></tr> <tr><td>Increase O&amp;M costs</td></tr> <tr><td>Reduce Personnel</td></tr> <tr><td>Decreased O&amp;M costs</td></tr> <tr><td>Dollar Cost of Impacts if known</td></tr> <tr><td>Plus \$ _____ annually</td></tr> <tr><td>Minus \$ _____ annually</td></tr> </table>	Add Personnel	Increase O&M costs	Reduce Personnel	Decreased O&M costs	Dollar Cost of Impacts if known	Plus \$ _____ annually	Minus \$ _____ annually
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<table style="width:100%;"> <tr> <td style="text-align: right;">Source of Funding:</td> <td style="text-align: center;"><u>AMOUNT</u></td> </tr> <tr><td>Grant from: _____</td><td>_____</td></tr> <tr><td>Loan From: _____</td><td>_____</td></tr> <tr><td>Donation/bequest/private</td><td>_____</td></tr> <tr><td>User fees &amp; charges</td><td>_____</td></tr> <tr><td>Capital reserve withdrawal</td><td>_____</td></tr> <tr><td>Impact fee account</td><td>_____</td></tr> <tr><td>Warrant Article</td><td style="text-align: center;"><u>\$100,000</u></td></tr> <tr><td>Bonds</td><td>_____</td></tr> <tr><td colspan="2" style="text-align: center;">Total project cost <b>\$100,000</b></td></tr> </table>	Source of Funding:	<u>AMOUNT</u>	Grant from: _____	_____	Loan From: _____	_____	Donation/bequest/private	_____	User fees & charges	_____	Capital reserve withdrawal	_____	Impact fee account	_____	Warrant Article	<u>\$100,000</u>	Bonds	_____	Total project cost <b>\$100,000</b>		Form Prepared By:  _____ (Signature)  _____ Title  _____ Department/Agency
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Total project cost <b>\$100,000</b>																					

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 9 of 11 Projects

FY 2024

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____
<b>Project Name:</b> Dr. H.O. Smith School – Roof Replacement <b>Description:</b> This project is located at Dr. H.O. Smith School. The entire membrane will be removed and replaced. Roof decking and insulation will be replaced as needed. This roof has exceeded the original manufacture warranty.		
Rationale for Project: (Check those that apply; elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	
<b>Narrative Justification:</b> The current roof has exceeded to manufacture warranty.		
Cost Estimate: (Itemize as necessary)	Capital Costs Dollar Amount (in current \$'s) \$ _____ Planning/feasibility analysis \$ _____ Architecture & engineering fees \$ _____ Real estate acquisition \$ _____ Site Preparation \$200,000 Construction \$ _____ Furnishing & equipment \$ _____ Vehicles & Capital Equipment \$ _____ \$ _____ \$200,000 <b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable)  Add Personnel Increase O&M costs Reduce Personnel Decreased O&M costs  Dollar Cost of Impacts if known Plus \$ _____ annually  Minus \$ _____ annually
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**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 10 of 11 Projects

FY 2024

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____

**Project Name:** SAU Central Office – Parking Lot Paving  
**Description:** This project is located at the SAU Central Office. The current asphalt area will be reclaimed, regraded, and new asphalt will be installed. The new asphalt will be graded to allow for proper flow of run off water and reduce puddling.

Rationale for Project: (Check those that apply: elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current grade of the football field is not suitable for a regulation football field. The entire playing field should be re-graded and re-sodded to allow for safe play on the football field.

Cost Estimate: (Itemize as necessary) <table style="margin-left: 40px;"> <tr><td>Capital Costs</td></tr> <tr><td>Dollar Amount (in current \$'s)</td></tr> <tr><td>\$ _____ Planning/feasibility analysis</td></tr> <tr><td>\$ _____ Architecture &amp; engineering fees</td></tr> <tr><td>\$ _____ Real estate acquisition</td></tr> <tr><td>\$ _____ Site Preparation</td></tr> <tr><td>\$150,000 Construction</td></tr> <tr><td>\$ _____ Furnishing &amp; equipment</td></tr> <tr><td>\$ _____ Vehicles &amp; Capital Equipment</td></tr> <tr><td>\$ _____</td></tr> <tr><td>\$ _____</td></tr> <tr><td>\$150,000 <b>Total Project Cost</b></td></tr> </table>	Capital Costs	Dollar Amount (in current \$'s)	\$ _____ Planning/feasibility analysis	\$ _____ Architecture & engineering fees	\$ _____ Real estate acquisition	\$ _____ Site Preparation	\$150,000 Construction	\$ _____ Furnishing & equipment	\$ _____ Vehicles & Capital Equipment	\$ _____	\$ _____	\$150,000 <b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <table style="margin-left: 40px;"> <tr><td>Add Personnel</td></tr> <tr><td>Increase O&amp;M costs</td></tr> <tr><td>Reduce Personnel</td></tr> <tr><td>Decreased O&amp;M costs</td></tr> <tr><td>Dollar Cost of Impacts if known</td></tr> <tr><td>Plus \$ _____ annually</td></tr> <tr><td>Minus \$ _____ annually</td></tr> </table>	Add Personnel	Increase O&M costs	Reduce Personnel	Decreased O&M costs	Dollar Cost of Impacts if known	Plus \$ _____ annually	Minus \$ _____ annually
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<table style="width:100%;"> <tr> <td style="text-align: right;">Source of Funding:</td> <td style="text-align: center;"><u>AMOUNT</u></td> </tr> <tr><td>Grant from: _____</td><td>_____</td></tr> <tr><td>Loan From: _____</td><td>_____</td></tr> <tr><td>Donation/bequest/private</td><td>_____</td></tr> <tr><td>User fees &amp; charges</td><td>_____</td></tr> <tr><td>Capital reserve withdrawal</td><td>_____</td></tr> <tr><td>Impact fee account</td><td>_____</td></tr> <tr><td>Warrant Article</td><td>\$150,000</td></tr> <tr><td>Bonds</td><td>_____</td></tr> <tr><td><b>Total project cost</b></td><td><b>\$150,000</b></td></tr> </table>	Source of Funding:	<u>AMOUNT</u>	Grant from: _____	_____	Loan From: _____	_____	Donation/bequest/private	_____	User fees & charges	_____	Capital reserve withdrawal	_____	Impact fee account	_____	Warrant Article	\$150,000	Bonds	_____	<b>Total project cost</b>	<b>\$150,000</b>	Form Prepared By:  _____ (Signature)  _____ Title  _____ Department/Agency
Source of Funding:	<u>AMOUNT</u>																				
Grant from: _____	_____																				
Loan From: _____	_____																				
Donation/bequest/private	_____																				
User fees & charges	_____																				
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Warrant Article	\$150,000																				
Bonds	_____																				
<b>Total project cost</b>	<b>\$150,000</b>																				

**TABLE 1**

**CAPITAL IMPROVEMENTS PROGRAM – PROJECT IDENTIFICATION**

Department: School District

Department Priority: 11 of 11 Projects

FY 2025

Type of Project (Check One)	Primary effect of project is to: <input type="checkbox"/> Replace or repair existing facilities or equipment <input checked="" type="checkbox"/> Improve or repair existing facilities or equipment <input type="checkbox"/> Expand capacity of existing service level facility <input type="checkbox"/> Provide new facility or service capacity	
Service Area of Project (Check One)	<input type="checkbox"/> Region <input type="checkbox"/> Town <input checked="" type="checkbox"/> School District	<input type="checkbox"/> Neighborhood <input type="checkbox"/> Street <input type="checkbox"/> Other Area _____

**Project Name:** Hills Garrison School – Roof Replacement  
**Description:** This project is located at Hills Garrison School. The entire membrane will be removed and replaced. Roof decking and insulation will be replaced as needed. This roof has exceeded the original manufacture warranty.

Rationale for Project: (Check those that apply: elaborate below.)	<input type="checkbox"/> Removes imminent threat to public health or safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state requirement to implement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time
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**Narrative Justification:**  
 The current roof has exceeded to manufacture warranty.

Cost Estimate: (Itemize as necessary) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Capital Costs</td></tr> <tr><td align="center" colspan="2">Dollar Amount (in current \$'s)</td></tr> <tr><td>\$ _____</td><td>Planning/feasibility analysis</td></tr> <tr><td>\$ _____</td><td>Architecture &amp; engineering fees</td></tr> <tr><td>\$ _____</td><td>Real estate acquisition</td></tr> <tr><td>\$ _____</td><td>Site Preparation</td></tr> <tr><td>\$250,000</td><td>Construction</td></tr> <tr><td>\$ _____</td><td>Furnishing &amp; equipment</td></tr> <tr><td>\$ _____</td><td>Vehicles &amp; Capital Equipment</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$ _____</td><td>_____</td></tr> <tr><td>\$250,000</td><td><b>Total Project Cost</b></td></tr> </table>	Capital Costs		Dollar Amount (in current \$'s)		\$ _____	Planning/feasibility analysis	\$ _____	Architecture & engineering fees	\$ _____	Real estate acquisition	\$ _____	Site Preparation	\$250,000	Construction	\$ _____	Furnishing & equipment	\$ _____	Vehicles & Capital Equipment	\$ _____	_____	\$ _____	_____	\$250,000	<b>Total Project Cost</b>	Impact on Operating & Maint. Costs or Personnel Needs (highlight or circle all applicable) <table style="margin-left: 40px;"> <tr><td align="center" colspan="2">Add Personnel</td></tr> <tr><td align="center" colspan="2">Increase O&amp;M costs</td></tr> <tr><td align="center" colspan="2">Reduce Personnel</td></tr> <tr><td align="center" colspan="2">Decreased O&amp;M costs</td></tr> <tr><td align="center" colspan="2">Dollar Cost of Impacts if known</td></tr> <tr><td align="center" colspan="2">Plus \$ _____ annually</td></tr> <tr><td align="center" colspan="2">Minus \$ _____ annually</td></tr> </table>	Add Personnel		Increase O&M costs		Reduce Personnel		Decreased O&M costs		Dollar Cost of Impacts if known		Plus \$ _____ annually		Minus \$ _____ annually	
Capital Costs																																							
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Source of Funding:	<u>AMOUNT</u>																				
Grant from: _____	_____																				
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Donation/bequest/private _____	_____																				
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Warrant Article	\$250,000																				
Bonds _____	_____																				
Total project cost <b>\$250,000</b>																					



Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
AHS	Parking Lot-Paving	30	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$0	\$20,000	\$0	\$0
AHS	Fence/Guardrail Replacement	n/a	\$0	\$0	\$0	\$2,500	\$0	\$2,500
AHS	Sidewalk Repairs	30	\$0	\$0	\$0	\$0	\$20,000	\$0
AHS	Tennis Court Renovation	30	\$0	\$200,000	\$0	\$0	\$0	\$0
AHS	Retaining Wall Maintenance	n/a	\$0	\$5,000	\$0	\$0	\$0	\$0
AHS	Fencing Repairs	20	\$0	\$0	\$2,000	\$0	\$0	\$0
AHS	Parking Lot Lighting Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
AHS	General Repairs-Annual 2% Increase	n/a	\$67,215	\$68,559.30	\$69,930.49	\$71,329.10	\$72,755.68	\$74,210.79
AHS	Ceiling tile replacement-annual 1% Increase	n/a	\$717	\$724.17	\$731.41	\$738.73	\$746.11	\$753.57
AHS	HVAC Classroom Filter Replacement-Annual 1% increase	n/a	\$2,175	\$2,196.75	\$2,218.72	\$2,240.90	\$2,263.31	\$2,285.95
AHS	Air Quality Testing-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
AHS	Flooring Replacement (phase 3 of 7 FY20)	20	\$16,000	\$16,240.00	\$16,483.60	\$16,730.85	\$16,981.82	\$0
AHS	Classroom Lighting Replacement (phase 3 of 7 FY20)	20	\$13,500	\$13,702.50	\$13,908.04	\$14,116.66	\$14,328.41	\$0
AHS	Classroom Ceiling Tile Replacement (phase 3 of 7 FY20)	15	\$2,825	\$2,867.38	\$2,910.39	\$2,954.04	\$2,998.35	\$0
AHS	Restroom Fixture Renovation (Phase 2 of 3 FY20)	15	\$22,000	\$22,330.00	\$0	\$0	\$0	\$0
AHS	Science Lab Renovations	20	\$50,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AHS	Building A/C Replacement (Nurse Office FY20)	20	\$13,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AHS	Lift Rental Allowance-Annual	n/a	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
AHS	Annual Painting	n/a	\$11,050	\$11,160.50	\$11,272.11	\$11,384.83	\$11,498.67	\$11,613.66
AHS	Roof Replacement (AHS Main Roof FY20)	25	\$270,000	\$0	\$0	\$0	\$0	\$0
AHS	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$19,340	\$19,630.10	\$19,924.55	\$20,223.42	\$20,526.77	\$20,834.67
AHS	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$26,077	\$26,598.54	\$27,130.51	\$27,673.12	\$28,226.58	\$28,791.12
AHS	HVAC PM Program-Annual 3 % Inc.	n/a	\$19,800	\$20,394.00	\$21,005.82	\$21,635.99	\$22,285.07	\$22,953.63
AHS	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$8,000	\$8,080.00	\$8,160.80	\$8,242.41	\$8,324.83	\$8,408.08
AHS	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$50,000
AHS	Domestic Hot Water Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Heating Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Domestic Hot Water Tank Replacement	20	\$0	\$40,000	\$0	\$0	\$0	\$0
AHS	Classroom Cabinet Heater Replacement	30	\$0	\$0	\$30,000	\$30,000	\$30,000	\$0
AHS	Building Exhaust Fan Replacement	20	\$0	\$0	\$0	\$0	\$10,000	\$10,000
AHS	Emergency Generator Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Fire Alarm Panel Replacement	25	\$0	\$0	\$0	\$0	\$0	\$30,000
AHS	Public Address System Replacement	20	\$0	\$0	\$0	\$0	\$0	\$10,000



Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
AHS	Elevator Upgrades	20	\$0	\$0	\$0	\$0	\$5,000	\$0
AHS	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Overhead Door Replacement	20	\$0	\$0	\$0	\$6,000	\$6,000	\$6,000
AHS	Window Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Water Cooler Replacement	15	\$0	\$0	\$0	\$0	\$0	\$0
AHS	Football Field Renovation	25	\$0	\$250,000	\$0	\$0	\$0	\$0
AHS	General Field Renovations	n/a	\$0	\$0	\$0	\$0	\$20,000	\$0
AHS	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$39,900	\$41,097.00	\$42,329.91	\$43,599.81	\$44,907.80	\$46,255.04
AHS	Bleacher Replacement	20	\$0	\$110,000	\$0	\$0	\$0	\$0
AHS	Gymnasium Floor replacement	20	\$0	\$145,000	\$0	\$0	\$0	\$0
AHS	Custodial Equipment Replacement-Annual	n/a	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
AHS	Custodial Equipment Replacement	10	\$7,000	\$0	\$0	\$0	\$0	\$0
<b>Alvirne Sub-Total</b>			<b>\$594,599</b>	<b>\$1,009,580</b>	<b>\$274,006</b>	<b>\$285,370</b>	<b>\$362,843</b>	<b>\$330,607</b>

Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
HMS	Parking Lot-Paving	30	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$0	\$25,000	\$0	\$0
HMS	Sidewalk Repairs	30	\$0	\$0	\$0	\$0	\$0	\$20,000
HMS	Fencing Repairs	20	\$0	\$0	\$2,000	\$0	\$0	\$0
HMS	Parking Lot Lighting Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	General Repairs-Annual 2% Increase	n/a	\$42,700	\$43,554.00	\$44,425.08	\$45,313.58	\$46,219.85	\$47,144.25
HMS	Ceiling tile replacement-annual 1% Increase	n/a	\$717	\$724.17	\$731.41	\$738.73	\$746.11	\$753.57
HMS	HVAC Classroom Filter Replacement-Annual 1% increase	n/a	\$1,400	\$1,414.00	\$1,428.14	\$1,442.42	\$1,456.85	\$1,471.41
HMS	Air Quality Testing-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
HMS	Flooring Replacement (phase 3 of 8 FY20)	20	\$16,000	\$16,240.00	\$16,483.60	\$16,730.85	\$16,981.82	\$17,236.54
HMS	Classroom Lighting Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00
HMS	Restroom Fixture Renovation	15	\$0	\$0.00	\$0	\$0	\$0	\$6,000
HMS	Science Lab Renovations	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00
HMS	Building A/C Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HMS	Annual Painting	n/a	\$1,600	\$1,616.00	\$1,632.16	\$1,648.48	\$1,664.97	\$1,681.62
HMS	Roof Replacement	25	\$0	\$250,000	\$250,000	\$0	\$0	\$0
HMS	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$7,295	\$7,404.43	\$7,515.49	\$7,628.22	\$7,742.65	\$7,858.79
HMS	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$14,955	\$15,254.10	\$15,559.18	\$15,870.37	\$16,187.77	\$16,511.53





Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
HMS	HVAC PM Program-Annual 3 % Inc.	n/a	\$8,980	\$9,249.40	\$9,526.88	\$9,812.69	\$10,107.07	\$10,410.28
HMS	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$3,000	\$3,030.00	\$3,060.30	\$3,090.90	\$3,121.81	\$3,153.03
HMS	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$50,000
HMS	Domestic Hot Water Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Heating Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Domestic Hot Water Tank Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Classroom Cabinet Heater Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Building Exhaust Fan Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Emergency Generator Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Fire Alarm Panel Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Public Address System Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Elevator Upgrades	20	\$0	\$0	\$0	\$0	\$5,000	\$0
HMS	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Window Replacement	35	\$0	\$60,000	\$60,000	\$60,000	\$0	\$0
HMS	Water Cooler Replacement	15	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Football/Soccer Field Renovation	25	\$0	\$0	\$350,000	\$0	\$0	\$0
HMS	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$21,350	\$21,990.50	\$22,650.22	\$23,329.72	\$24,029.61	\$24,750.50
HMS	Bleacher Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Gymnasium Floor replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Multi-Purpose Room Floor Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
HMS	Custodial Equipment Replacement-Annual	n/a	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
HMS	Custodial Equipment Replacement	10	\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$120,997</b>	<b>\$433,477</b>	<b>\$788,012</b>	<b>\$213,606</b>	<b>\$136,259</b>	<b>\$303,972</b>

Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
HGS	Parking Lot-Paving	30	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Fence/Guardrail Replacement	n/a	\$0	\$0	\$0	\$2,500	\$0	\$2,500
HGS	Sidewalk Repairs	30	\$0	\$0	\$0	\$0	\$20,000	\$0
HGS	Fencing Repairs	20	\$0	\$0	\$2,000	\$0	\$0	\$0
HGS	Parking Lot Lighting Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	General Repairs-Annual 2% Increase	n/a	\$26,150	\$26,673.00	\$27,206.46	\$27,750.59	\$28,305.60	\$28,871.71
HGS	Ceiling tile replacement-annual 1% Increase	n/a	\$448	\$452.48	\$457.00	\$461.57	\$466.19	\$470.85
HGS	HVAC Classroom Filter Replacement-Annual 1% increase	n/a	\$525	\$530.25	\$535.55	\$540.91	\$546.32	\$551.78

# Facilities Capital Needs Overview



# Hudson School District SAU#81

Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
HGS	Air Quality Testing-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
HGS	Flooring Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
HGS	Classroom Lighting Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
HGS	Restroom Fixture Renovation	15	\$0	\$0.00	\$0	\$0	\$0	\$0
HGS	Building A/C Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HGS	Annual Painting	n/a	\$800	\$808.00	\$816.08	\$824.24	\$832.48	\$840.81
HGS	Roof Replacement	25	\$0	\$0	\$0	\$0	\$0	\$250,000
HGS	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$7,295	\$7,404.43	\$7,515.49	\$7,628.22	\$7,742.65	\$7,858.79
HGS	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$13,235	\$13,499.70	\$13,769.69	\$14,045.09	\$14,325.99	\$14,612.51
HGS	HVAC PM Program-Annual 3 % Inc.	n/a	\$4,025	\$4,145.75	\$4,270.12	\$4,398.23	\$4,530.17	\$4,666.08
HGS	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$3,000	\$3,030.00	\$3,060.30	\$3,090.90	\$3,121.81	\$3,153.03
HGS	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$50,000
HGS	Domestic Hot Water Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Heating Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Domestic Hot Water Tank Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Classroom Cabinet Heater Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Building Exhaust Fan Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Emergency Generator Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Fire Alarm Panel Replacement	25	\$0	\$40,000	\$0	\$0	\$0	\$0
HGS	Public Address System Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Elevator Upgrades	20	\$0	\$0	\$0	\$0	\$5,000	\$0
HGS	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Overhead Door Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Window Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Window Ballast Replacement	n/a	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200
HGS	Water Cooler Replacement	15	\$10,000	\$0	\$0	\$0	\$0	\$0
HGS	General Field Renovations	n/a	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$16,700	\$17,201.00	\$17,717.03	\$18,248.54	\$18,796.00	\$19,359.88
HGS	Portable Ramp Repairs	15	\$25,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HGS	Bleacher Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Gymnasium Floor replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HGS	Custodial Equipment Replacement-Annual	n/a	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
HGS	Custodial Equipment Replacement	10	\$0	\$0	\$0	\$0	\$0	\$0



Building	Project Title	EUL (years)					FY20	FY21	FY22	FY23	FY24	FY25
		Hills Garrison Sub-Total										
						\$115,378	\$121,945	\$85,548	\$87,688	\$111,867	\$391,085	
Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25	FY23	FY24	FY25	
NWS	Parking Lot-Paving	30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$0	
NWS	Fence/Guardrail Replacement	n/a	\$0	\$0	\$0	\$2,500	\$0	\$2,500	\$0	\$0	\$2,500	
NWS	Sidewalk Repairs	30	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$0	
NWS	Parking Lot Lighting Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	General Repairs-Annual 2% Increase	n/a	\$26,825	\$27,361.50	\$27,908.73	\$28,466.90	\$29,036.24	\$29,616.97	\$28,466.90	\$29,036.24	\$29,616.97	
NWS	Ceiling tile replacement-annual 1% Increase	n/a	\$415	\$419.15	\$423.34	\$427.57	\$431.85	\$436.17	\$427.57	\$431.85	\$436.17	
NWS	HVAC Classroom Filter Replacement-Annual 1% increase	n/a	\$1,650	\$1,666.50	\$1,683.17	\$1,700.00	\$1,717.00	\$1,734.17	\$1,700.00	\$1,717.00	\$1,734.17	
NWS	Air Quality Testing-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
NWS	Flooring Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0	
NWS	Classroom Lighting Replacement (phase 2 of 4 FY20)	20	\$5,000	\$5,075.00	\$5,151.13	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0	
NWS	Restroom Fixture Renovation	15	\$0	\$0.00	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
NWS	Building A/C Replacement	20	\$35,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
NWS	Annual Painting	n/a	\$5,950	\$6,009.50	\$6,069.60	\$6,130.29	\$6,191.59	\$6,253.51	\$6,130.29	\$6,191.59	\$6,253.51	
NWS	Roof Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$8,195	\$8,317.93	\$8,442.69	\$8,569.33	\$8,697.87	\$8,828.34	\$8,569.33	\$8,697.87	\$8,828.34	
NWS	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$12,185	\$12,428.70	\$12,677.27	\$12,930.82	\$13,189.44	\$13,453.22	\$12,930.82	\$13,189.44	\$13,453.22	
NWS	HVAC PM Program-Annual 3 % Inc.	n/a	\$2,425	\$2,497.75	\$2,572.68	\$2,649.86	\$2,729.36	\$2,811.24	\$2,649.86	\$2,729.36	\$2,811.24	
NWS	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$3,000	\$3,030.00	\$3,060.30	\$3,090.90	\$3,121.81	\$3,153.03	\$3,090.90	\$3,121.81	\$3,153.03	
NWS	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	
NWS	Domestic Hot Water Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Heating Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Domestic Hot Water Tank Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	
NWS	Classroom Cabinet Heater Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Building Exhaust Fan Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Fire Alarm Panel Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Public Address System Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Elevator Upgrades	20	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000	\$0	
NWS	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Window Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
NWS	Water Cooler Replacement	15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	



Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
NWS	General Field Renovations	n/a	\$0	\$0	\$0	\$0	\$0	\$0
NWS	Portable Ramp Repairs	15	\$25,000	\$0	\$0	\$0	\$0	\$0
NWS	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$15,900	\$16,377.00	\$16,868.31	\$17,374.36	\$17,895.59	\$18,432.46
NWS	Bleacher Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
NWS	Gymnasium Floor replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
NWS	Custodial Equipment Replacement-Annual	n/a	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
NWS	Custodial Equipment Replacement	10	\$0	\$0	\$0	\$0	\$0	\$0
<b>Nottingham West Sub-Total</b>			<b>\$144,545</b>	<b>\$86,183</b>	<b>\$87,857</b>	<b>\$92,840</b>	<b>\$137,011</b>	<b>\$176,219</b>

Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
LSS	Parking Lot-Paving	30	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$0	\$0	\$20,000	\$0
LSS	Sidewalk Repairs	30	\$0	\$0	\$0	\$0	\$20,000	\$0
LSS	Parking Lot Lighting Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
LSS	General Repairs-Annual 2% Increase	n/a	\$15,800	\$16,116.00	\$16,438.32	\$16,767.09	\$17,102.43	\$17,444.48
LSS	Ceiling tile replacement-annual 1% Increase	n/a	\$360	\$363.60	\$367.24	\$370.91	\$374.62	\$378.36
LSS	HVAC Classroom Filter Replacement-Annual 1% increase	n/a	\$220	\$222.20	\$224.42	\$226.67	\$228.93	\$231.22
LSS	Air Quality Testing-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
LSS	Flooring Replacement (phase 3 of 3 FY20)	20	\$10,500	\$0.00	\$0.00	\$0.00	\$0.00	\$0
LSS	Classroom Lighting Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000
LSS	Restroom Fixture Renovation	15	\$0	\$0.00	\$0	\$6,000	\$6,000	\$6,000
LSS	Building A/C Replacement (Nurse Office FY20)	20	\$18,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LSS	Annual Painting	n/a	\$800	\$808.00	\$816.08	\$824.24	\$832.48	\$840.81
LSS	Roof Replacement	25	\$0	\$0	\$0	\$250,000	\$0	\$0
LSS	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$2,845	\$2,887.68	\$2,930.99	\$2,974.95	\$3,019.58	\$3,064.87
LSS	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$3,797	\$3,872.94	\$3,950.40	\$4,029.41	\$4,109.99	\$4,192.19
LSS	HVAC PM Program-Annual 3 % Inc.	n/a	\$735	\$757.05	\$779.76	\$803.15	\$827.25	\$852.07
LSS	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$2,000	\$2,020.00	\$2,040.20	\$2,060.60	\$2,081.21	\$2,102.02
LSS	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$30,000
LSS	Domestic Hot Water Pump Replacement	20	\$0	\$0	\$0	\$15,000	\$0	\$0
LSS	Heating Pump Replacement	20	\$0	\$0	\$0	\$15,000	\$0	\$0
LSS	Domestic Hot Water Tank Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Classroom Cabinet Heater Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0



Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
LSS	Building Exhaust Fan Replacement	20	\$0	\$0	\$0	\$0	\$10,000	\$10,000
LSS	Fire Alarm Panel Replacement	25	\$0	\$0	\$0	\$0	\$0	\$25,000
LSS	Public Address System Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Window Replacement (Phase 2 of 5 FY20)	35	\$44,000	\$50,000	\$50,000	\$50,000	\$0	\$0
LSS	Water Cooler Replacement	15	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$7,850	\$8,085.50	\$8,328.07	\$8,577.91	\$8,835.24	\$9,100.30
LSS	Gymnasium Floor replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
LSS	Custodial Equipment Replacement-Annual	n/a	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
LSS	Custodial Equipment Replacement	10	\$0	\$0	\$0	\$0	\$0	\$0

**Library Street Sub-Total**    **\$109,907**    **\$88,133**    **\$88,875**    **\$375,635**    **\$96,412**    **\$122,206**

Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
HOS	Parking Lot-Paving	30	\$0	\$0	\$0	\$100,000	\$0	\$0
HOS	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$0	\$0	\$20,000	\$0
HOS	Sidewalk Repairs	30	\$0	\$0	\$0	\$0	\$20,000	\$0
HOS	Retaining Wall Maintenance	n/a	\$0	\$5,000	\$0	\$0	\$0	\$0
HOS	Fencing Repairs	20	\$0	\$0	\$2,000	\$0	\$0	\$0
HOS	Parking Lot Lighting Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	General Repairs-Annual 2% Increase	n/a	\$27,000	\$27,540.00	\$28,090.80	\$28,652.62	\$29,225.67	\$29,810.18
HOS	Ceiling tile replacement-annual 1% Increase	n/a	\$360	\$363.60	\$367.24	\$370.91	\$374.62	\$378.36
HOS	HVAC Classroom Filter Replacement-Annual 1% increase	n/a	\$600	\$606.00	\$612.06	\$618.18	\$624.36	\$630.61
HOS	Air Quality Testing-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
HOS	Flooring Replacement	20	\$1,900	\$0.00	\$0.00	\$0.00	\$0.00	\$0
HOS	Classroom Lighting Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
HOS	Restroom Fixture Renovation	15	\$0	\$0.00	\$0	\$0	\$0	\$6,000
HOS	Building A/C Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HOS	Annual Painting	n/a	\$1,000	\$1,010.00	\$1,020.10	\$1,030.30	\$1,040.60	\$1,051.01
HOS	Roof Replacement	25	\$0	\$0	\$0	\$0	\$200,000	\$0
HOS	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$3,340	\$3,390.10	\$3,440.95	\$3,492.57	\$3,544.95	\$3,598.13
HOS	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$8,665	\$8,838.30	\$9,015.07	\$9,195.37	\$9,379.27	\$9,566.86
HOS	HVAC PM Program-Annual 3 % Inc.	n/a	\$2,210	\$2,276.30	\$2,344.59	\$2,414.93	\$2,487.37	\$2,562.00
HOS	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$2,000	\$2,020.00	\$2,040.20	\$2,060.60	\$2,081.21	\$2,102.02



Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
HOS	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$40,000
HOS	Domestic Hot Water Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Heating Pump Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Domestic Hot Water Tank Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Classroom Cabinet Heater Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Building Exhaust Fan Replacement	20	\$0	\$0	\$0	\$0	\$10,000	\$10,000
HOS	Fire Alarm Panel Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Public Address System Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Elevator Upgrades	20	\$0	\$0	\$0	\$0	\$5,000	\$0
HOS	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Window Replacement	35	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Water Cooler Replacement	15	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$12,750	\$13,132.50	\$13,526.48	\$13,932.27	\$14,350.24	\$14,780.74
HOS	Gymnasium Floor replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
HOS	Custodial Equipment Replacement-Annual	n/a	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
HOS	Custodial Equipment Replacement	10	\$0	\$0	\$0	\$0	\$0	\$0
<b>H. O. Smith Sub-Total</b>			<b>\$62,825</b>	<b>\$67,177</b>	<b>\$65,457</b>	<b>\$164,768</b>	<b>\$321,108</b>	<b>\$123,480</b>

Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
SAU	Parking Lot-Paving	30	\$0	\$0	\$0	\$0	\$150,000	\$0
SAU	Parking Lot-Fill & Sealcoat	n/a	\$0	\$0	\$20,000	\$0	\$0	\$0
SAU	Fencing Repairs	20	\$0	\$0	\$2,000	\$0	\$0	\$0
SAU	General Repairs-Annual 2% Increase	n/a	\$12,200	\$12,444.00	\$12,692.88	\$12,946.74	\$13,205.67	\$13,469.79
SAU	Ceiling tile replacement-annual 1% Increase	n/a	\$240	\$242.40	\$244.82	\$247.27	\$249.74	\$252.24
SAU	HVAC Filter Replacement-Annual 1% increase	n/a	\$220	\$222.20	\$224.42	\$226.67	\$228.93	\$231.22
SAU	Flooring Replacement	20	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0
SAU	Lighting Replacement	20	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
SAU	Annual Painting	n/a	\$1,000	\$1,010.00	\$1,020.10	\$1,030.30	\$1,040.60	\$1,051.01
SAU	Roof Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
SAU	Boiler Routine Maintenance-Annual 1.5% Inc.	n/a	\$2,050	\$2,080.75	\$2,111.96	\$2,143.64	\$2,175.80	\$2,208.43
SAU	Boiler Replacement	30	\$0	\$0	\$0	\$0	\$0	\$0
SAU	Repair & Maintenance Contracts-Annual 2% Inc.	n/a	\$4,465	\$4,554.30	\$4,645.39	\$4,738.29	\$4,833.06	\$4,929.72
SAU	HVAC PM Program-Annual 3 % Inc.	n/a	\$2,025	\$2,085.75	\$2,148.32	\$2,212.77	\$2,279.16	\$2,347.53
SAU	DDC Control Maintenance/Service-Annual 1% Inc.	n/a	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Building	Project Title	EUL (years)	FY20	FY21	FY22	FY23	FY24	FY25
SAU	DDC Control Replacement	15	\$0	\$0	\$0	\$0	\$0	\$30,000
SAU	Domestic Hot Water Tank Replacement	10	\$0	\$0	\$0	\$0	\$0	\$0
SAU	Emergency Generator Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
SAU	Fire Alarm Panel Replacement	25	\$0	\$0	\$0	\$0	\$0	\$0
SAU	Elevator Upgrades	20	\$0	\$0	\$0	\$0	\$5,000	\$0
SAU	Exterior Door Replacement	20	\$0	\$0	\$0	\$0	\$0	\$0
SAU	Window Replacement	35	\$14,400	\$15,000	\$0	\$0	\$0	\$0
SAU	Landscaping/Grounds Maintenance-annual 3% Inc.	n/a	\$6,450	\$6,643.50	\$6,842.81	\$7,048.09	\$7,259.53	\$7,477.32
SAU	Custodial Equipment Replacement-Annual	n/a	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
<b>SAU Sub-Total</b>			<b>\$49,050</b>	<b>\$45,283</b>	<b>\$52,931</b>	<b>\$31,594</b>	<b>\$187,272</b>	<b>\$62,967</b>
MB	General Repairs-Annual 2% Inc.	n/a	\$3,860	\$3,937.20	\$4,015.94	\$4,096.26	\$4,178.19	\$4,261.75
MB	Equipment Repairs-annual 1% inc.	n/a	\$9,000	\$9,135.00	\$9,272.03	\$9,411.11	\$9,552.27	\$9,695.56
MB	Equipment Replacement	n/a	\$0	\$25,000	\$38,000	\$6,000	\$0	\$0
<b>Maintenance Building Sub-Total</b>			<b>\$12,860</b>	<b>\$38,072</b>	<b>\$51,288</b>	<b>\$19,507</b>	<b>\$13,730</b>	<b>\$13,957</b>
DW	Snow Removal Services-Annual 3% Inc.	n/a	\$78,000	\$80,340	\$82,750	\$85,233	\$87,790	\$90,423
DW	Disposal Services-Annual 3% inc.	n/a	\$67,080	\$69,092	\$71,165	\$73,300	\$75,499	\$77,764
DW	Custodial Disposables-Annual 2% Increase	n/a	\$98,650	\$100,623	\$102,635	\$104,688	\$106,782	\$108,918
DW	Custodial Chemicals-Annual 2% Increase	n/a	\$52,900	\$53,958	\$55,037	\$56,138	\$57,261	\$58,406
DW	Custodial Equipment/Auto Repairs-annual 2% Increase	n/a	\$26,700	\$27,234	\$27,779	\$28,334	\$28,901	\$29,479
DW	Grounds Supplies-Annual ice melt, etc.	n/a	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>District Wide Sub-Total</b>			<b>\$333,330</b>	<b>\$341,247</b>	<b>\$349,367</b>	<b>\$357,693</b>	<b>\$366,232</b>	<b>\$374,990</b>
<b>Facilities Capital Needs Total:</b>			<b>\$1,543,491</b>	<b>\$2,231,097</b>	<b>\$1,843,342</b>	<b>\$1,628,701</b>	<b>\$1,732,735</b>	<b>\$1,899,483</b>

## Musical Bridges to Peace

**March 25, 2019**

**To the Hudson School Board:**

**Proposal:**

Everyone knows that music is the international language, which communicates across all linguistic and cultural barriers. Following on the heels of a successful French Exchange, the Alvirne High School Music Department is requesting permission to organize a “Concert Tour for Peace” to Germany and Austria over April vacation of 2020. The AHS Jazz Band has traveled to Europe 5 times over the past two decades, but this concert tour will be a bit different. First of all, we are including the AHS “B-Naturals” Chamber Choir to add the force of the human voice to our musical offering. Secondly, the focus of this year’s tour is on spreading a message of peace and understanding through the universal language of music. This is a message we are deeply committed to, one we believe will resonate and well represent Hudson, New Hampshire and the USA.

The proposed dates for this trip are April 22-May 2, which will allow students to live with host families, visit our partner school, and travel to points of historical and cultural interest. Most importantly, though, the performing groups will perform concerts at various locations during their stay, including the YMCA of Greater Berlin and, of course, our partner school, the Carl Orff Gymnasium, as well as various sister schools within the region. These concerts will be organized through our German colleagues and have always been received with enthusiasm and excitement. Please see proposed itinerary below, which is based on previous tours that have proven to be successful within the time frame requested.

The cost for this exchange will be approximately \$2,000/student, depending on final airline and ground transportation costs. Much of this amount can be earned through a variety of fundraising activities.

**Proposed Itinerary:**

- Tues. 4/21: Send-off Concert at Alvirne. Afternoon (overnight) flight to Berlin.
- Wed. 4/22: Morning arrival in Berlin, check in and welcome reception at the YMCA of Greater Berlin. Afternoon nap, then evening sightseeing TBD.
- Thurs. 4/23: Tour of Berlin. Evening concert through the YMCA.
- Fri. 4/24: Morning sightseeing/Berlin Wall/Checkpoint Charlie? Flight to Munich in afternoon/evening. Settle in with host families.
- Sat. 4/25: Walking tour of Munich, free afternoon.
- Sun. 4/26: Free day with host families.
- Mon. 4/27: Morning concert at Carl-Orff during 1<sup>st</sup> break, then bus tour to Neuschwanstein Castle, Wieskirche and Oberammergau (town saved from Black Plague and location of world-famous Passion Play).



Tues. 4/28: Bus to Salzburg, Austria. Tour of Salzburg fortress, Salzburg Cathedral, Mozart's birthplace, etc. Evening concert at the University of Salzburg.  
Wed. 4/29: Bus to Augsburg/ Maria Theresia Gymnasium. Collaborative music activities with MTG students. Evening concert at MTG.  
Thurs. 4/30: Walking tour of Munich's Nazi Past, then afternoon tour of Dachau Concentration Camp Memorial Site.  
Fri. 5/1: Final day in Munich. Evening concert at Carl-Orff Gymnasium (AHS partner school since 2000).  
Sat. 5/2: Free day with host families.  
Sun. 5/3: Flight home from Munich.

We look forward to meeting with the School Board and answering any questions you might have.

Respectfully submitted,

Dan Wells  
German Exchange Coordinator

Rob Scagnelli  
District Director of Music

Mike Gallagan  
Music Instructor

### Proposal for Summer Travel Opportunity for Staff and Students

The earth science and biology teachers at Alvirne High School propose an educational adventure to Costa Rica with EF (Education First) Tours. EF Tours offers experiential learning trips all over the world that are all fully covered by their \$50 million dollar general liability policy, as well as the Global Travel Protection Plan (included in quoted price). The Global Travel Protection Plan protects against tour cancellations, illness and accident coverage, baggage and property coverage, and flight delay coverage. From the second the group clears customs until the moment they depart, a full-time trained tour director, employed by EF Tours, stays with the group. EF Tours also offers the “Peace of Mind Program” that allows the group to change dates, destination, or itinerary for any reason up to 45 days before the scheduled trip. If any natural disaster or world event occurs under 45 days prior to the tour, and we do not feel comfortable traveling with our students, EF will work individually with our group to figure out the best alternatives or options to move forward. They are the global leader in educational travel and have been in operation for over 50 years. Over 1,000,000 students a year travel abroad with EF and they have over 500 schools and offices all over the world. They operate in 53 countries and partner with iJET, an integrated risk management company that provides formalized partnerships with police and government all over the world to ensure optimal safety on all EF Tours.

#### ***Target Audience:***

We aim to get 24-30 students, current freshmen, sophomores and/or juniors, who are interested in the STEM field to join us on this adventure. The data shows that 86% of the students that travel with EF are more “intellectually curious inside and outside the classroom.” This fosters our core value of curiosity and will help prepare our students to compete in a global marketplace and for the nearly 8.6 million STEM jobs that will be available to them. The proposed audience, current freshmen and sophomores, were chosen because, by the time of travel, they will have completed both earth science and biology. This destination was selected because it is the perfect culmination of the earth science and biology curriculum and will further their learning by offering them real world, experiential learning opportunities connected to the curriculum. Students and staff will explore volcanoes, rainforests, plantations, geothermal hot springs, and several other tropical ecosystems which all tie in directly to their classroom experiences at Alvirne High School.

#### ***College Credit:***

In addition to the rich, transformative experience you will be offering our students, Alvirne will be able to offer college credit at less than a quarter of the cost of a typical college class. Students will be eligible for a 3 credit college course through Southern New Hampshire University (SNHU) for a mere \$215 versus the traditional \$960. This offering is optional and includes a capstone research project. If they choose to not participate in that, they will still be eligible for a .5 credit high school elective at no additional cost. They will develop essential questions to investigate on their tour and will create a post-tour project to receive credit. Our staff is also eligible for their choice of professional learning hours, and they can also choose to participate in a SNHU graduate level courses for an additional fee. This is all managed through EF Tours.

#### ***Why do we need to start planning now?***

EF Tours has found that a lead time of 18 months is sufficient to provide students, staff, and families the time to adequately prepare and fundraise to make this international adventure affordable. Planning now allows for a proposed payment plan that will last for 10 months and will allow students to supplement the cost with various fundraising activities. Launching this activity before now allows students to ask for the “gift of travel” over the upcoming months. Each registered student automatically gets a tour donation page. They can ask friends and family members to donate money for their tour in lieu of gifts. This can be used for holidays, birthdays, etc. and can also be shared through email or social media as parents deem appropriate. 100% of all donations are applied directly to the student’s balance.

***Additional Fundraising Ideas:***

We have a number of fundraisers, that have been used successfully by the science department in the past, that can be put in place to help students offset the cost of the trip.

- Citrus Fundraiser
- Nature's Vision Fundraiser
- Wildlife Calendar Fundraiser

***Pricing is as follows:***

- 9 Day Tour - \$2680 per student (\$259 a month for 10 months)
  - If we get 24 student travelers, we can offer \$500 in scholarship
  - If we get 30 student travelers, we can offer \$1000 in scholarship
- Ms. Foskitt, Mr. Reece, and Ms. Gilliam have already agreed to chaperone
  - This allows at least 18 students to travel

***Price includes:***

- Airfare
- Hotels and accommodations (3-4 students per room)
- Breakfast, lunch, and dinner everyday
- All guided tours including a local farm experience
- EF Tour guide from beginning to end (expert local guides)
- Personal Motorcoach around the country
- Global Travel Protection
- Access to the WeShare platform
- Global and Local support from EF staff

***Educational Purpose:***

The educational purposes of this trip are twofold, as it encompasses both biological and earth science concepts and increases the cultural and global awareness of our students. In this pristine experiential laboratory, students will be exposed to species that exist nowhere else in the world. They will also be exposed to geological features that do not exist in our part of the world. Our core value of curiosity will be pushed to its limit around every turn. This experience will not only expose them to the very foundation of all ecology principles, but they will be exposed to a number of conservation projects, sustainability principles, and earth science concepts. The trip includes exposure to volcanoes, hot springs, and rainforests.

The other facet of this adventure is the globalization and cultural awareness that will be gained by our students. During day 5, students will be planting trees to help offset the carbon footprint of their travel. We can also opt in to a local exchange set up by the local tour director. Our students will be participating in a number of cultural events that will introduce them to other cultures.

Thank you for your consideration of this exciting, meaningful opportunity. This is a once in a lifetime adventure that will allow our students to grow as scientists and as humans. Please feel free to contact me directly with any additional questions or concerns. We look forward to hearing from you regarding your decision. I can be reached at [efoskitt@sau81.org](mailto:efoskitt@sau81.org) or (603) 886-1260 x 75040.

Sincerely,  
Erica Foskitt  
Science Department Chair  
Alvirne High School

## ***Proposed itinerary for the Costa Rica trip:***

### **Day 1: Fly to Costa Rica**

- Meet our Tour Director at the airport.

### **Day 2: San José | Arenal region**

- Start the day with a coffee tour and learn how Costa Rica's plantations produce some of the world's best beans.
- Explore the entire supply chain of the famous Costa Rican coffee bean, from the fields where it's grown to the cafes where it's brewed, and discover the essential role coffee plays in the country's agriculture and economy.
- Visit Poás Volcano.
- Travel to the Arenal region and get ready for an adventure to remember. Behold the perfect conical shape that emerges from the green hills of Alajuela: this is the fascinating Arenal Volcano. Overlooking the San Carlos plain and the Pacific lowlands, this mile-high volcano has been active for the past 7,000 years. Not only does the volcano serve as a watershed for the lake, but it also provides thermal energy for the nearby hot springs.

### **Day 3: Arenal region**

- Take a kayaking trip along Lake Arenal.
- Hike to La Fortuna Waterfall.
- Relax in the hot springs.
- Participate in a local exchange.

### **Day 4: Monteverde**

- Travel to Monteverde, the Green Mountain region situated near the Continental Divide that contains a spectacular range of flora and fauna in six distinct ecological zones.
- Take time to relax in Monteverde or visit a local farm.

### **Day 5: Monteverde**

- Tour the greenery of the Santa Elena Cloud Forest, where you can look for the rare orchids and elusive quetzal birds that thrive in the perpetual soft mist. At this altitude, you'll literally walk through clouds!
- Plant a tree in the EF reserve in Monteverde with your group.
- Experience a canopy tour.

### **Day 6: Central Pacific Coast**

- Travel to the Central Pacific Coast.
- Visit Rainforest Adventures Park where you'll ride the aerial tram above the canopies, hike a nature trail, and visit a butterfly sanctuary.
- Enjoy a crocodile boat cruise for an up-close look at life in the mangrove river habitat.

### **Day 7: Manuel Antonio National Park**

- Take an excursion to Manuel Antonio National Park.
- Return to the Central Pacific Coast.

### **Day 8: Sarchi | San José**

- Travel via Sarchi to San José.
- Enjoy a free evening or attend a folklore evening.

### **Day 9: Depart for home**



**Educational Tours**

# TOUR PRICE QUOTE

Costa Rica: A Touch of the Tropics

<b>PREPARED FOR</b> Erica Foskitt	<b>PREPARED ON</b> March 27, 2019
<b>YOUR TOUR NUMBER</b> 2252356NS	<b>YOUR TOUR WEBSITE</b> www.ef-tours.com/2252356NS
<b>ALTERNATE TOUR CHOICES</b> 2nd Choice: Adventure in Costa Rica (9 Days)	

**GUARANTEED LOWEST PRICE**

Price valid for travelers enrolled March 27, 2019 - March 31, 2019\*

<p><b>Student</b></p> <p><b>\$2,680</b></p> <p>or \$259 / 10 mos</p>	<p><b>Adult</b></p> <p><b>\$3,180</b></p> <p>or \$309 / 10 mos</p>
--	--

**PRICE BREAKDOWN**

Program Price	\$2,480
Weekend Supplement	\$35
Global Travel Protection	\$165
weShare – Personalized Learning	FREE

\*Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [ef-tours.com/baggage](http://ef-tours.com/baggage). All prices subject to verification by an EF Tour Consultant. Program price validity excludes special discounts. To view EF's Booking Conditions, visit [ef-tours.com/bc](http://ef-tours.com/bc).



## Your travel details

**TOTAL LENGTH**  
9 days

**DEPARTING FROM**  
Boston (MA)

**REQUESTED TRAVEL DATES**  
Thursday, February 20, 2020 - Friday, February 28, 2020

**YOUR DEPARTURE DATE RANGE**

REQUESTED  
Thu. Feb. 20

LATEST  
Mon. Feb. 24

## Your experience includes

- AN ALL-INCLUSIVE TOUR**  
Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at [www.ef-tours.com/2252356NS](http://www.ef-tours.com/2252356NS).
- FULL-TIME TOUR DIRECTOR**  
Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.
- EXPERT LOCAL GUIDES**  
Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.
- WESHARE—PERSONALIZED LEARNING**  
Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.
- CONTINUOUS SUPPORT**  
Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.
- WORLDWIDE PRESENCE**  
EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.
- 24-HOUR EMERGENCY SERVICE**  
Travelers and their families can count on EF's dedicated emergency service team.
- PEACE OF MIND PROGRAM**  
Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at [ef-tours.com/peaceofmind](http://ef-tours.com/peaceofmind).

## Your Tour Consultant

**CORINNE BOZZINI**  
800-637-8222  
[corinne.bozzini@ef.com](mailto:corinne.bozzini@ef.com)

**Gabriel A. Falzarano**  
Associate Principal

**Jodi C. Hallas**  
Associate Principal

**Christopher P. Blair**  
Associate Principal

**Donald G. Jalbert**  
Career & Technical  
Education Director

## **ALVIRNE HIGH SCHOOL**

**Home of the Broncos**

**200 Derry Road**

**Hudson, NH 03051**

**Steven J. Beals, Principal**

**Phone: (603) 886-1260 Fax: (603) 595-1525**

**William R. Hughen**  
District Director  
of School Counseling

**Karen E. Bonney**  
Director of Athletics

**Susan E. Bureau**  
Dean of Academics

**Sherri L. Lavoie**  
Assistant Principal for  
Special Services

Greetings,

It is my pleasure to inform the Hudson School Board that Alvirne student, senior Katelyn Jensen has been awarded 4 Gold Keys, 4 Silver Keys and 1 Honorable Mention for her artwork in the New Hampshire 2019 Scholastic Art and Writing Awards this past February. One of those Gold Keys was awarded for her portfolio which included 8 artworks Katelyn completed mostly within this past year in my Advanced Art Portfolio class. Katelyn has additionally been honored with a Scholastic National Gold Medal for a Contrasto Illustration titled "Black and White", and we have been invited to attend the award ceremony in New York City in June. Katelyn is the 2<sup>nd</sup> student at Alvirne to ever receive this Honor that I know of, and this year is one of only 15 students chosen statewide here in New Hampshire as National Gold Medalists.

The Scholastic Art and Writing Awards are one of the most illustrious creative honors for students since 1923. The Awards span the spectrum of The Arts from traditional painting and drawing to film, digital media, poets and fiction writers. They seek to recognize and celebrate the young artist and writer and the educators that encourage their creative process. It provides recognition of talent and hard work on a local and state level but also on a national level. There were nearly 340,000 works of Art and Writing submitted to the 2019 Scholastic Awards and receiving a National Medal places her in the top 1% of all submissions. That is quite an honor. In addition, the Scholastic Awards has many notable alumni to include artists like Andy Warhol, John Baldessari and Cy Twombly, and writers like Joyce Carol Oates, Truman Capote, Zac Posen, and many more.

An Invitation to the National Ceremony is extended to both students and teachers and I am requesting to attend the events being held from June 5- June 7<sup>th</sup> in a Professional Development capacity and as the cost of the hotel is prohibitive I am hoping that the district would find it appropriate to cover those costs in addition to extending me the time in a Professional Development capacity.

June 5<sup>th</sup> is registration and the Maker Prom. The first exhibition opens on June 6<sup>th</sup> and the 2016 National Ceremony is also on June 6<sup>th</sup> with a Showcase on June 7<sup>th</sup>. There are special events for educators that I would love to attend for several reasons. The ability to network and connect with Art Teachers from across the nation who have successfully managed their programs to get their students to the National Ceremony is an opportunity to see and learn what others are doing to raise the bar and the benefits to their Art Students. With

Common Core and Steam initiatives it is a great way to bring new ideas and understandings into my own curriculum. There is a Special Breakfast for the Educators where we will receive our own honors for our “dedication and accomplishment”. It will be an opportunity to further discern where the Visual Arts in the classroom is and where it may be going.

Alvirne’s Art Department has been in flux for a few years and I cannot express how proud I am of Katelyn and the department for having such a great showing of awards this year. Students awarded comprise of:

#### Gold Keys

Katelyn Jensen, Senior – 3 and Shreya Karri, Junior - 1

#### Gold Key Portfolio

Katelyn Jensen

#### Silver Keys

Julie Crane, Sophomore – 1, Laiza Eugenio, Sophomore -1, Mackenzie Mendoza, Sophomore – 1, Kaliana Secchiaroli, Sophomore -1, Sarina Pease, Junior – 1. Ella Simpson, Junior – 1, Mason McCoy, Senior – 1, Kaelyn Gagnon, Senior – 1, Krista Gursky, Senior – 2, and Katelyn Jensen, Senior - 4.

#### Honorable Mentions

Kaelyn Gagnon, Senior – 1, Crystal Giard, Senior – 2, Allison Quinn, Senior -1, Ella Simpson, Junior – 1, Alexander Tea, Senior – 2, Rachael Wiley, Senior – 1 and Katelyn Jensen, Senior 1.

Room costs are \$260 a night. Boarding costs for staying June 6<sup>th</sup> through June 8<sup>th</sup> would be \$905 per room. There would also be the cost of a substitute for my classes for the 3 days if approved.

To win an award guarantees students scholarship funds for further education in the Arts and is a point of respect on their resume. Already, Katelyn has been the beneficiary of offers for scholarship awards to local and regional Art Colleges. It is not an occurrence that is easily begotten, forgotten or repeated. The ceremony is the pat on the back that these students and art educators deserve and have earned and allows them to spend time with like-minded peers from across the country and share experiences and ideas.

I thank you all for your time and consideration in this matter. I hope that the School Board and Administration will approve this opportunity.

Sincerely,

Maria Oakley, MFA  
Art Department  
Alvirne High School

*It Starts With Art*

COPY

HUDSON SCHOOL DISTRICT  
IN HOUSE FACILITY USE/RENTAL APPLICATION

**DIRECTIONS:** The information requested is necessary for managing facility usage and to assure that your needs are met. Complete Section I and II and submit the form to the school administrative office at least 14 days prior to the proposed activity. A Certificate of Liability must accompany this form proving coverage for general liability and property damage insurance totaling \$1,000,000/\$2,000,000 aggregate with the Hudson School District listed as additional insured. The certificate holder should list the Hudson School District, 20 Library Street, Hudson, NH. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.

SECTION I - APPLICANT INFORMATION

Name of Organization: McKenzie Love Foundation / The Cure Start Now  
Contact Person and Telephone #: Frank Johnson 866-250-4411  
Street Address: 6 Pine Street  
City, State, Zip Code: Hudson, NH 02051  
E-mail address: frank@mckenzie-love.com  
Activity Description: SKATOLINE  
Number of Anticipated Participants: 150 Number of Supervisors Provided: 10  
Estimated Hours: 6-8 Time: 7-1  
Activity Date(s): 6-1-19 S M T W R F S (S) Sunday  
Facilities Requested:

Alvirne High School, 200 Derry Road, Hudson, NH - Telephone: 886-1260

V114  Cafeteria  Tennis Court  
 Classroom  Gym  Track  
 Field(s)  Library  Hills House  
 Music Room  Checkers  Hills House field

Hudson Memorial School, 1 Memorial Drive, Hudson, NH - Telephone: 886-1240

Cafeteria  Gym  Multipurpose Rm  
 Classroom  Library  
 Field(s)  Other

Hills Garrison School, 190 Derry Road, Hudson, NH - Telephone: 881-3930

Cafeteria  Gym  Other  
 Classroom  Library  Field(s)

Dr. H. O. Smith School, 33 School Street, Hudson, NH - Telephone: 886-1248

Library  Cafeteria  
 Classroom  Gym

Library Street School, 22 Library Street, Hudson, NH - Telephone: 886-1255

Caf/Gym  Classroom  Other

Nottingham West School, 10 Pelham Road, Hudson, NH - Telephone: 595-1670

Cafeteria  Gym  Other  
 Classroom  Library  Field

Hills Memorial Library, 18 School Street, Hudson, NH

Conference room

Equipment requested: None

I certify that I have read and understand the regulations governing the use of the Hudson School District facilities, and my organization does not engage in any activity prohibited by School District Policy. I agree to accept personal responsibility for ensuring the compliance with these regulations during use of school facilities under this request. I affirm that all statements made by me on this form are true, complete and accurate to the best of my knowledge and belief.

**FACILITIES RENTERS USING ANY HUDSON SCHOOL DISTRICT BUILDING, PLEASE BE AWARE OF THE FOLLOWING RULES: NO USE OF TOBACCO PRODUCTS, NO ALCOHOLIC BEVERAGES ON SCHOOL PREMISES, AT ANY TIME, IN/OUT OF THE BUILDING. FOOD/DRINK ALLOWED IN CAFE ONLY.**

Printed Name and Title: Frank Johnson, Chair Director

Signature and Date: [Signature]



**HUDSON SCHOOL DISTRICT  
IN HOUSE FACILITY USE/RENTAL APPLICATION**

**SECTION II - REQUIRED DOCUMENTATION/APPROVALS**

It will be processed until all documentation has been submitted. If the facility will be used for more than half of capacity, the police and fire department must be notified. This is the sole responsibility of the renter.

Notification: Police Department will be notified

**SECTION III - PROCESSING ACTIONS**

Application has been received/approved at the building level it must be sent to the central office for processing:

Building Approval Signature: Karen Boney Date: 4/22/19  
Central Office Approval: Diana Lode Date: 4/23/19

Required documentation has been received and checked:  Yes  No  
Insurance coverage is available on this date:  Yes  No  
Personnel Coverage required for this time/date:  Yes  No  
Hours of custodial time required: \_\_\_\_\_  
Fee Total: \_\_\_\_\_

Director Approval: Karen Bunnell Date: 4/24/19

Once request has been processed by the Central Office, the original request will be filed in the Finance Office, Facilities office, and copies routed to the participating schools.

**HUDSON SCHOOL DISTRICT  
IN HOUSE FACILITY USE/RENTAL APPLICATION**

DIRECTIONS: The information requested is necessary for managing facility usage and to assure that your needs are met. Complete Section I and II and submit the form to the school administrative office at least 14 days prior to the proposed activity. A Certificate of Liability must accompany this form. The Certificate of Liability must state that the Hudson School District is named as additional insured. The certificate holder must list the Hudson School District, 20 Library Street, Hudson, NH 03051. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.

**SECTION I - APPLICANT INFORMATION**

Name of Organization: HUDSON-LITCHFIELD ROTARY CLUB  
 Contact Person and Telephone #: JACK MADDEN, PRESIDENT (CELL) 518-229-5773  
 Street Address: 23 WEYMOUTH COURT  
 City, State, Zip Code: HUDSON, NH 03051-3280  
 E-mail address: JMADDEN2217@GMAIL.COM  
 Activity Description: POTARY SPRING FORWARD TRAIL RACE  
 Number of Anticipated Participants: 100 Number of Supervisors Provided: 15  
 Estimated Hours: 4 HOURS Time 8 AM - 12 NOON  
 Activity Date(s): SUNDAY, JUNE 9 (S) M T W R F S  
 Facilities Requested:

Alvirne High School, 200 Derry Road, Hudson, NH - Telephone: 886-1260  
 V114  Cafeteria  Tennis Court  
 Classroom  Gym  Track  
 Field(s)  Library  
 Music Room  Checkers  Hills House field & ALVIRNE TREE FARM

Hudson Memorial School, 1 Memorial Drive, Hudson, NH - Telephone: 886-1240  
 Cafeteria  Gym  Multipurpose Rm  
 Classroom  Library  
 Field(s)  Other

Hills Garrison School, 190 Derry Road, Hudson, NH - Telephone: 881-3930  
 Cafeteria  Gym  Other  
 Classroom  Library  
 Field(s)

Dr. H. O. Smith School, 33 School Street, Hudson, NH - Telephone: 886-1248  
 Library  Cafeteria  
 Classroom  Gym

Library Street School, 22 Library Street, Hudson, NH - Telephone: 886-1255  
 Café/Gym  Classroom  
 Other

Nottingham West School, 10 Pelham Road, Hudson, NH - Telephone: 595-1570  
 Cafeteria  Gym  Other  
 Classroom  Library  Field

Hills Memorial Library, 18 School Street, Hudson, NH  
 Conference room

Equipment requested: ASK ALVIRNE ATHLETIC DEPT TO MARK X-COUNTRY TRAIL AS THEY

I certify that I have read and understand the regulations governing the use of the Hudson School District HAVE DONE facilities, and my organization does not engage in any activity prohibited by School District Policy. I agree PREVIOUSLY to accept personal responsibility for ensuring the compliance with these regulations during use of school facilities under this request. I affirm that all statements made by me on this form are true, complete and accurate to the best of my knowledge and belief.

**FACILITIES RENTERS USING ANY HUDSON SCHOOL DISTRICT BUILDING, PLEASE BE AWARE OF THE FOLLOWING RULES: NO USE OF TOBACCO PRODUCTS, NO ALCOHOLIC BEVERAGES ON SCHOOL PREMISES, AT ANY TIME, IN/OUT OF THE BUILDING. FOOD/DRINK ALLOWED IN CAFÉ ONLY.**

Printed Name and Title: JOHN V. MADDEN, PRESIDENT, HUDSON-LITCHFIELD ROTARY

Signature and Date: John V. Madden 4/17/2019

**HUDSON SCHOOL DISTRICT  
IN HOUSE FACILITY USE/RENTAL APPLICATION**

**SECTION II - REQUIRED DOCUMENTATION/APPROVALS**

This form will not be processed until all documentation has been submitted. If the proposed activity will fill the requested facility to more than half of capacity, the police and fire departments must be notified. This is the sole responsibility of the renter.

**Set up Requirement:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION III - PROCESSING ACTIONS**

After this request has been received/approved at the building level it must be sent to the Central Office for processing:

**School Administration Approval Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Facility Office Approval:** Diana Loder \_\_\_\_\_ **Date** 4/22/19

All necessary documentation has been received and checked:	_____	Yes	_____	No
Facility is available on this date:	_____	Yes	_____	No
Equipment is available on this date:	_____	Yes	_____	No
Extra Personnel Coverage required for this time/date:	_____	Yes	_____	No

Hours of custodial time required: \_\_\_\_\_  
 Fee Total: \_\_\_\_\_

**Business Administrator Approval:** Karen Bunnell \_\_\_\_\_ **Date** 4/23/19

After the request has been processed by the Central Office, the original request should be filed in the Finance Office, Facilities office, and copies routed to the participating schools.

**Gabriel A. Falzarano**  
Associate Principal

**Jodi C. Hallas**  
Associate Principal

**Christopher P. Blair**  
Associate Principal

**Donald G. Jalbert**  
Career & Technical  
Education Director

**ALVIRNE HIGH SCHOOL**

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**Karen E. Bonney**  
Director of Athletics

**Susan E. Bureau**  
Dean of Academics


**Sherri L. Lavoie**  
Assistant Principal for  
Special Services

April 15, 2019

To Superintendent Russell:

I am requesting permission to attend the New Hampshire Athletic Director's conference on May 22, 2019- May~~2~~4, 2019 in North Conway, NH. The cost of the conference will be \$289.00 which will be paid through the athletic professional membership account. I have attached the agenda for you. Topics include current issues, scheduling issues, vaping, mental health.

Thank you in advance for your consideration.

*Karen Bonney*  
  
Karen Bonney  
Athletic Director  
Alvirne High School

**NHADA CONFERENCE  
NORTH CONWAY, NH**

**WEDNESDAY, MAY 22, 2019**

~~~~~

**3:00 PM – 5:00 PM  
Vendor Set Up and Registration**

**3:00 PM – 5:30 PM  
AD's and Coaches Registration**

**5:15 PM – 5:30 PM  
Vendor Meeting – Hampshire Hall**

**5:30 PM – 6:30 PM  
BBQ Dinner and Reception  
AD's, Coaches, Vendors**

**6:45 PM – 8:00 PM  
NHADA Workshop # 1  
Champney's Restaurant**

**Cracker Barrel Topics:**

***Being a Coach & an AD – How to juggle the roles with success***

***Middle School and High School AD –***

***Dual role and priorities***

***Small School vs. Large School Issues***

***Similarities and differences***

***Emergency Plans – Ready when you need them?***

**8:00 PM – 10:30 PM  
Visit Exhibits – Hampshire Hall**

## **THURSDAY, MAY 23, 2019**

**6:30 AM – 8:00 AM**

**Breakfast at *Champney's Restaurant***

**8:00 AM – 9:30 AM**

**AD Registration – *Hampshire Hall***

**8:15 AM – 9:30 AM**

**NHADA Workshop Session #2**

***Breaking the Stereotype and Stigma of Mental Illness in Athletics: How You Can Make A Difference – Ivy Watts***

**9:30 AM – 11:15 AM**

**Visit Exhibits – Conference Gift – *Hampshire Hall***

**11:15 AM – 12:30 PM**

**NHADA Workshop Session #3**

***Vaping Unveiled - Allyssa Thompson, BreatheNH***

**12:30 PM – 2:30 PM**

**Lunch at *Champney's Restaurant***

***Keynote Speaker***

## **FRIDAY, MAY 24, 2019**

**7:00 AM – 9:00 AM**

**Breakfast – *Champney's Restaurant***

**9:00 AM**

**NHADA Business Meeting – *Champney's Restaurant***

**Language to Support Positive Behavior  
Consulting Contract**

Mike Anderson, Education Consultant  
24 Bagdad Rd., Durham, NH 03824  
Phone: 413.658.7907  
Email: [mike@leadinggreatlearning.com](mailto:mike@leadinggreatlearning.com)

**Scope of Work:**

- Mike Anderson will work with Hudson Memorial School educators to support their work with students who have behavioral challenges. The focus of the work will be on using effective teacher talk with students.
- Mike will work with small groups, individuals, and potentially a variety of other settings to best meet the needs of educators on May 7 & 14 and two more days, May 20-23 (TBD).

**Fees and Expenses:**

- \$10,000 (4 days @ \$2,500), all expenses and planning time included
- Invoices will be sent after on-site days. Make checks payable to "Mike Anderson Consulting, LLC."

**Other Information:**

- Mary Wilson will be the main logistical support person for this work. She and Mike will work together to create learning opportunities for staff that will be as impactful and enjoyable as possible.
- It is recommended that educators get a copy *What We Say and How We Say It Matter*.

If you agree with the above terms, please sign and date below. To confirm this work, return a copy of this contract to: Mike Anderson, 24 Bagdad Rd., Durham, NH 03824 or send an electronic copy (scanned or photocopied is fine) to [mike@leadinggreatlearning.com](mailto:mike@leadinggreatlearning.com).

Mike Anderson                      4.23.19

Mike Anderson                      Date

\_\_\_\_\_

Mary Wilson                      Date

alt

Center for Responsive Schools, Inc.  
85 Avenue A, PO Box 718  
Turners Falls, MA 01376-0718  
www.responsiveclassroom.org

**Contract to Provide Services**

April 29, 2019

Center for Responsive Schools, Inc. hereby agrees to provide consultation/training in the Responsive Classroom® approach and the School/District agrees to accept and pay for said consultation/training as follows:

**Customer Number:** 3SAU81  
**Organization Name:** Hudson School District SAU 81  
**Address:** 20 Library St  
Hudson, New Hampshire 03051  
US  
**Contact:** Mary Wilson  
**Total Contract Price:** \$21,000.00

**Notes:** Responsive Classroom package: See attached Service Agreement for a detailed description of the services and resources included in this contract. Price includes all consultant expenses. Each workshop is limited to 30 participants, maximum.

| HUNH20                              | Begin Date | End Date  |
|-------------------------------------|------------|-----------|
| Middle School Course                | 6/24/2019  | 6/27/2019 |
| Consultant Observation and Feedback | TBD        | TBD       |

**Terms:** This contract obligates the School/District to full payment for services delineated in this document. The School/District has no right to terminate this obligation once the contract is signed. Payment options include:

1. A Purchase Order for the full amount of the contract is due 10 business days prior to the first date of service with payment in full due on the first date of service. Payment will be considered past due 30 days after the first date of service.
2. Payment in full by credit card or check is due 10 business days prior to the first date of service.

Center for Responsive Schools, Inc. reserves the right to terminate ongoing services if payments are not made when due. A rearrangement of dates may be negotiated under extenuating circumstances within the contract year and with prior written approval of Center for Responsive Schools, Inc.

This Agreement and the accompanying Service Agreement represents the entire agreement between the parties and supersedes all prior negotiations or understandings, either written or oral, and may not be modified or amended except by a writing executed by both parties. By signing this contract, the School/District acknowledges that they have received, read and understood the accompanying service agreement and that they agree to be bound by its terms and conditions. In the event that School/District requires additional information or documents in order to pay for the services, School/District must provide notice of such requirements prior to the start of the services contracted for herein. Failure to do so does not relieve School/District of their obligation to pay for services rendered. If you receive this contract via e-mail, please sign and e-mail back the signed copy. Signed e-mail & faxed contracts are fully enforceable obligations of both parties to this contract.

Center for Responsive Schools, Inc.  
Federal ID # 04-2733471  
Lora Hodges

Authorized Signature:  
Mary Wilson

DocuSigned by:  
*Lora Hodges*  
5A2B66DA5CE74C0...  
Date: 4/29/2019

\_\_\_\_\_  
Date:





# Responsive Classroom®

## Service Agreement for the *Middle School Course Package*

We are pleased to be working with you to bring the *Middle School Course Package* to your school. This package includes the following:

- ***Middle School Course*** - (4 days, 28 hours of content time) for up to 30 participants
- An electronic conversation guide to introduce *Responsive Classroom* to the educators at your school
- A collection of resources for the course participants
- A Consultant Observation and Feedback Visit for one school (During a date range TBD when an RC consultant is in your area)
- 1 school-year subscription to Kaleidoscope Observation Tool

Participants in the course should plan on attending all 28 hours. Only those participants who attend the course in its entirety will receive a Certificate of Attendance, which will be emailed to the school after the completion of the course.

### Preparing for the Middle School Course

Our presenter will contact you to discuss the following details in preparation for the four-day course.

#### **MEALS**

If you provide morning refreshments, please make them available 30 minutes before the scheduled start of the course. The lunch period is 45 minutes and you will need to make provisions for lunch at your or your participants' expense.

#### **SPACE**

The workshop space must be large enough to accommodate a work space area with 5 - 6 adult-sized tables and chairs (5 - 6 people to a table) and a large screen and a LCD projector.

### EQUIPMENT and MATERIALS

#### **We will provide:**

We will ship the following *course* materials directly to your site, about 2 weeks prior to the course:

- Sign-in sheet and nametags
- 30 Course Resource Books
- 30 copies of *Building an Academic Community: The Middle School Teacher's Guide to the First Four Weeks of the School Year*
- 30 copies of *Yardsticks: Children in the Classroom Ages 4-14*
- 1 *Responsive Classroom Middle School Essentials Bundle*
- 1 30-pack of Quick Coaching Guides (topic of your choice)

Please store all materials in a safe location and have them available the day before the course begins. The presenter will check in with you to confirm that the materials have arrived.

**You will provide:**

- *LCD projector and speakers*
- *Large Projection Screen*
- *2 chart stands with a lip to hold a pad of lined chart paper (see attached Diagram 2)*
- *Art supplies (see expanded list in chart below)*

|                                                                                                          |                                                           |
|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <i>The following list of art supplies must be provided for each <b>Middle School Course</b> section.</i> |                                                           |
| <i>(2) pads Post-It chart paper, lined</i>                                                               | <i>(8-12) pads post it notes, 3 x 3, assorted colors)</i> |
| <i>(6) sets of thick markers</i>                                                                         | <i>(100) index cards, 3 x 5, white, lined</i>             |
| <i>(2) boxes of highlighters</i>                                                                         | <i>(30) sharpened pencils with erasers</i>                |
| <i>(50) sheets white copy paper, 8.5 x 11</i>                                                            |                                                           |

**Participants will need:**

- *Access to internet*
- *Access to a computer/phone/tablet*  
*(These tools are used minimally during the workshop)*

**SCHEDULE**

Each of the four days begins at 8:30 a.m. and ends at 3:30 p.m. Our presenter will need to be in the building from about 7:00 a.m. until about 4:30 p.m. each day and will arrange the exact times with you.

Our presenter will want to set up the classroom on the day before the first day of the course. Please be prepared to make the building accessible during this time. Our presenter will make arrangements with you to have someone open the school for them. Classrooms and gathering spaces should be set up as described above before the presenter arrives. One or two volunteers will be needed to help with set up and distribution of course materials.

# Middle School Room Setup • Option A

Wall Space

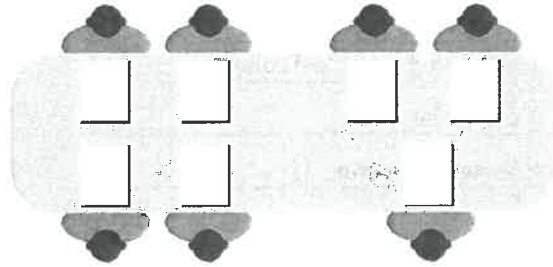


Table Teams

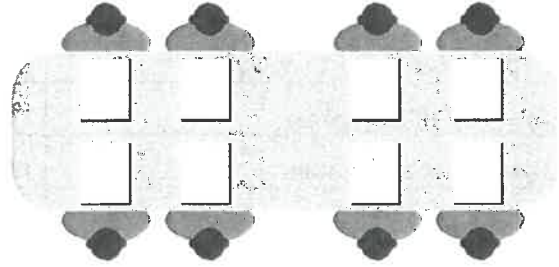
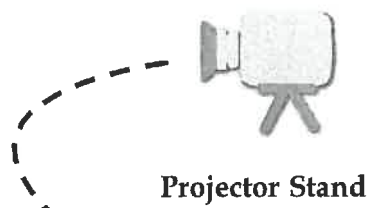


Table Teams



Screen



Projector Stand



Table for materials & supplies



Easel

Wall Space to Hang Work

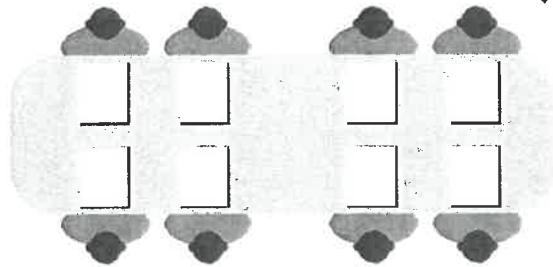


Table Teams

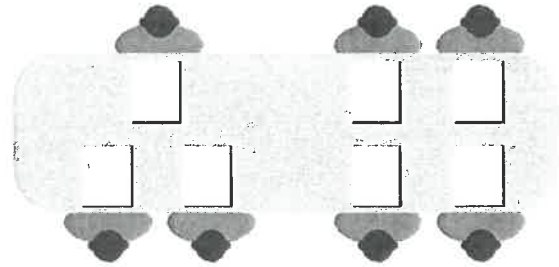


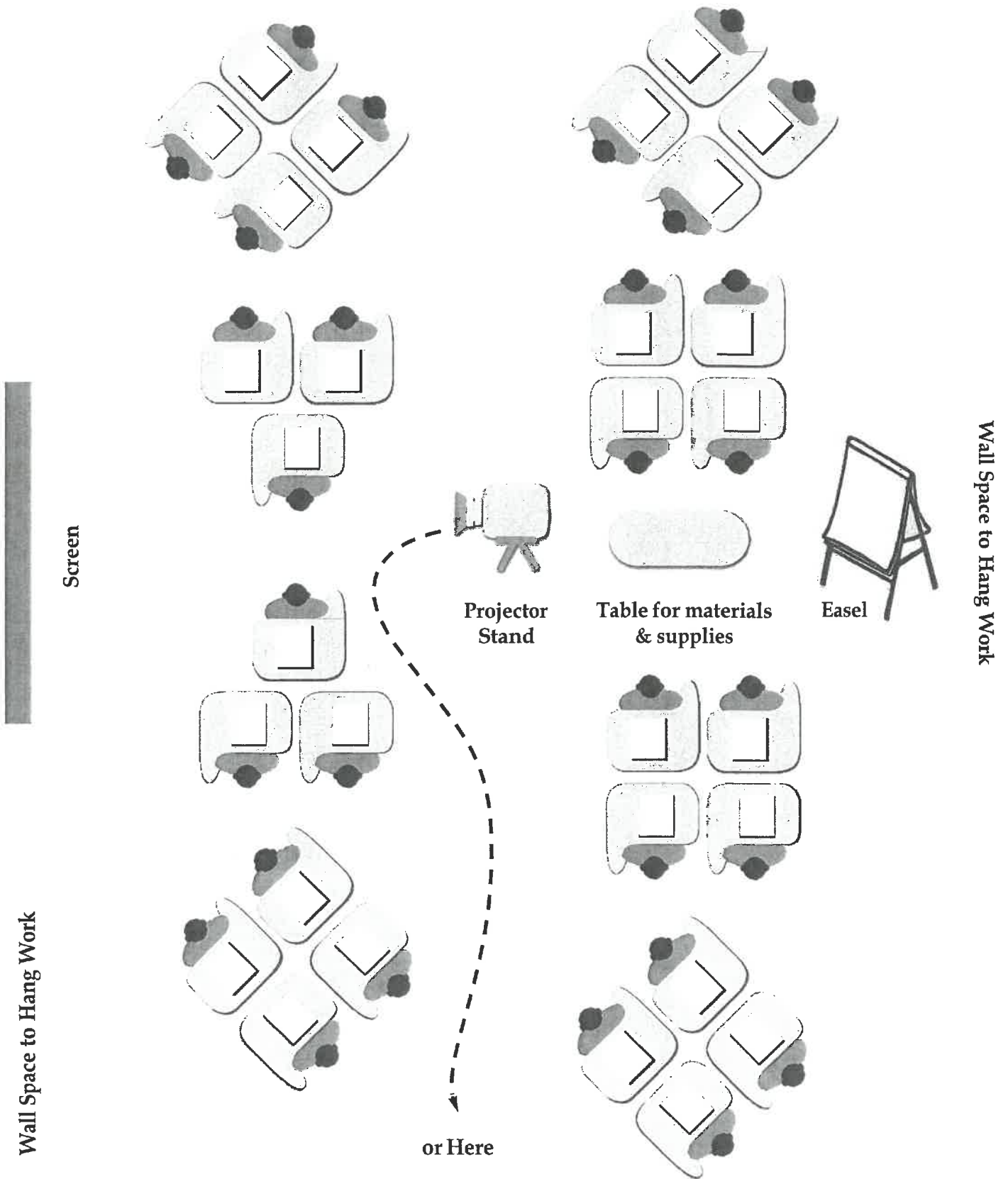
Table Teams

Wall Space

Or here

# Middle School Room Setup • Option B

## Wall Space to Hang Work



Wall Space to Hang Work

**HUDSON SCHOOL DISTRICT**  
 SAU # 81  
 20 Library Street  
 Hudson, NH 03051-4240  
 phone (603) 883-7765 fax (603) 886-1236

**Lawrence W. Russell, Jr.**  
*Superintendent of Schools*  
 (603) 886-1235  
[lrussell@sau81.org](mailto:lrussell@sau81.org)

**Mary Wilson**  
*Assistant Superintendent*  
 (603) 886.1235  
[mwilson@sau81.org](mailto:mwilson@sau81.org)

**Rachel Borge**  
*Director of Special Services*  
 (603) 886-1253  
[rborge@sau81.org](mailto:rborge@sau81.org)

**Karen Burnell**  
*Business Administrator*  
 (603) 886-1258  
[kburnell@sau81.org](mailto:kburnell@sau81.org)

## MEMORANDUM

TO: Hudson School Board

FROM: Karen Burnell, Business Administrator *KB*

DATE: May 2, 2019

RE: Awarding of FY2020 Vendor Contracts - Office Supplies

---

For the fiscal year 2020, we reviewed quotes and pricing from two vendors for office supplies. I am requesting that the Board approve the following motion so that staff may begin entering requisitions for office supplies to be purchased after July 1, 2019. This action is in compliance with policy 6.1(w) Bidding and Purchasing which was revised on July 7, 2008.

**Recommended Action:**

1. *The Hudson School Board awards W.B. Mason a contract to provide office supplies for the fiscal year 2020 in accordance with policy 6.1(w). The anticipated expenditure amount with W.B. Mason is \$10,000.*
2. *The Hudson School Board awards Quill a contract to provide office supplies for the fiscal year 2020 in accordance with policy 6.1(w). The anticipated expenditure amount with Quill is \$ 10,000.*

Thank you in advance for support of the above motion.

Hudson School Board  
April 15, 2019

Hills Memorial Library  
Public Session 6:30 pm

**Hudson School District  
Hudson School Board Meeting  
April 15, 2019  
Draft Minutes**

**Present:**

Mr. Malcolm Price, Board Chair  
Ms. Darcy Orellana, Vice Chair  
Mr. Gary Gasdia  
Ms. Diana LaMothe  
Mr. Lawrence Russell, Superintendent  
Ms. Mary Wilson, Assistant Superintendent  
Ms. Rachel Borge, Director of Special Services  
Ms. Karen Burnell, Business Administrator  
Ms. Caitlin Lynch, AHS Student Rep.  
Ms. Kara Roy, Board of Selectman Liaison

**A. Call to Order**

Mr. Price Board Chair called the meeting to order and Mr. Russell led the audience in the Pledge of Allegiance at 6:30pm.

Ms. Whiting is absent – volunteered at today’s Boston Marathon.

**B. Public Input**

None.

**C. Presentations to the Board**

Hudson-Litchfield Youth Football and Cheer

Michael McTaggart, President, and Tricia McTaggart, Field Manager addressed the Board. Here to renew the Memorandum of Understanding with the Hudson School District. They have already met with Hudson Memorial School.

***Ms. Orellana moved to accept the Memorandum of Understanding with Hudson-Litchfield Youth Football & Cheer, second by Mrs. Gasdia. Motion passes 4-0.***

Champions

Jimmy Mott (Regional Director) and Emily Barnes (Area Manager) addressed the Board.

Currently have parent interest in holding a summer program. Would need a gym, cafeteria or both to hold the program. Expect approximately 30 children not to exceed 45 children, at a cost of \$38/day; \$190/week and would run 6:30 am to 5:30 pm June 24 through August 23. This would be based on a curriculum, theme-based with one field trip per week. Champions would cover the costs of custodial services after 2:00 pm daily.

Ms. Burnell stated that the school principals are not in favor of this program being held in the schools over the summer due to other projects and cleaning that takes place during that time. The town already has a summer program which is held at the Hudson Community Center.

***Ms. Orellana moved to approve Champions summer program.***

***There was no second to this motion. Motion dies.***

**D. Requests of the Board**

**Concert Tour for Peace – Germany/Austria Trip Request**

Mr. Wells and two sophomore students addressed the Board.

Students read a prepared statement. Trip of a lifetime; learn about the history of music.

Students will be staying with host families (German students coming this summer). The students will fundraise to cover the cost of the trip.

Approximately 20 students from the B-Naturals and 22 Jazz Band members along with 3 chaperones will be going on this trip (Leaving April 22, 2020; will miss three days of school; 12 Day trip; \$2000 per student).

The board discussed the liability of sending students overseas.

***Mr. Gasdia moved to approve trip request.***

Upon further discussion the board decided to table this request until the next meeting.

***Mr. Gasdia withdrew his motion.***

**Costa Rica Trip Request**

Erica Foskitt addressed the Board.

This educational adventure to Costa Rica would be open to freshman, sophomores and juniors who have been in Earth Science and Biology and it is scheduled for February vacation, 2020.

Some scholarships will be available.

They will visit rainforests, volcanos, coffee plantations, see waterfalls, kayak, etc.

This tour is with EF Tours and they have travel insurance, currently safe to travel there.

Approximate cost is \$2,680 per student. Students will fundraise to cover the cost of trip.

Any student who attends can earn ½ credit at Alvirne or could earn three college credits at a reduced rate, after capstone project is complete.

**This trip request has been tabled until next meeting.**

**New York Trip Request**

Mr. Beals addressed the Board.

Art recognition award for one Alvirne student. Currently looking for funding for this student and parent.

**This trip request was tabled until next meeting.**

**Facility Use Request**

Dinner and Auction.

***Mr. Gasdia moved to approve Facility use request to hold dinner and auction as presented, second by Ms. LaMothe. Motion passes 4-0.***

**E. Old Business**

**Discipline Data & Trends**

Steve Beals and Keith Bowen addressed the Board.

Mr. Bowen: Currently HMS uses a merit system to manage behavior; recognize positive behavior. Social/emotional issues are growing.

Reviewed data, behavior matrix, and merit system.  
HMS is also partnered with YMCA program in school.  
Working on building relationships with students.  
Mr. Beals: "Crazy" behavior is trending everywhere. Number one offense at Alvirne is vaping; bullying is lower at Alvirne than at HMS and fights are unpredictable.  
Need more time to build relationships with students – students will not want to disappoint a teacher with whom they have a relationship.  
De-escalation training is done yearly with school faculty and staff.

Youth Risk Behavior Survey

Steve Beals addressed the Board.  
100 question survey. Passive opt out (with three-week notice) is allowed, parent or student can send email opt out request.  
Would like to do the full survey this year (only done partial in years past).  
The information received from this survey is important to drive instruction.  
Ms. Lynch stated that she has never taken the survey but felt many would be willing to do it if it was an anonymous survey.

The school board has agreed to allow students to take this survey; Mr. Beals will move forward with this.

**F. New Business**

Vendor Contract Award – School Supplies

Vendor Contract Award – Art Supplies

***Ms. LaMothe moved to award vendor contracts to WB Mason and Quill for school supplies and art supplies, second by Mr. Gasdia. Motion passes 4-0.***

Professional Development Contract

Social /Emotional Behavior Support by Eric Mann - NH CEBIS @ SERESC.  
Not to exceed 10 days at a cost of \$1200 per day and pay for only the days Eric is in the district (April 1 through June 30).  
Success equals more instructional time. When there is a behavior issue the classroom must be "drained" of students except student having a problem.  
***Ms. Orellana moved to approve contract with Eric Mann - NH CBIS @SERESC and edit the language on days worked/billed, second by Mr. Gasdia. Motion passes 4-0.***

Extracurricular Nominations

Girls Varsity Soccer

***Ms. LaMothe moved to approve the extracurricular nomination for Girls Varsity Soccer Coach, second by Mr. Gasdia. Motion passes 4-0.***

Contracted Services Agreement

Ms. Borge addressed the Board.



OT /OT Assistant – renewal contracts, budget item. Rate has increased by \$5.00 per hour (they have not had an increase in many years).

The OTs have asked for extra hours due to high demand.

Mr. Price is concerned about a price increase if contractors have not asked for one, don't want to set a precedence.

The board would like more information, want to be fair and equitable.

**This will come back to the board.**

#### General Assurances for Federal Programs

Signature needed.

Stay in compliance.

#### Alvirne Renovations / CTE Update

Ms. LaMothe addressed the Board.

CTE renovation funds has been reduced to \$14.5 million (From \$17 million).

May have to look into scaling back design project. Would like to think outside the box so renovation doesn't need to be scaled back. Still faces a vote in the Senate.

We will have final figure by June 30<sup>th</sup>.

Discussed applying for \$2.5 million at the next biennium to complete the project—Ms. Burnell stated that would have to go back to the voters again. Also discussed using fund balance money.

Questions:

What do the people want? Not want?

Could we do a professional survey services to see community members wants?

Is there another funding source we could use? Fundraising, grants?

How will the plan be brought to the public?

Timeline once we have a firm architect plan.

Ms. Orellana: When will there be a proposed strategic plan? Mr. Russell – by June (including full-day kindergarten and renovation).

Mr. Gasdia: Must be careful with Strategic Plan; can't have a pre-determined plan – just a plan.

Mr. Russell met with the architects last week – Special Education must be moved out ASAP.

#### **G. Recommended Action**

1. Manifests – Recommended action:

Manifests are available to be signed. Make necessary corrections

2. Draft Minutes – Recommended action:

Make necessary corrections and approve

April 1, 2019

***Ms. LaMothe moved to approve the draft minutes of April 1, 2019 as presented, second by Ms. Orellana. Motion passes 4-0.***

#### **H. Reports to the Board**

None.

**I. Legislative Update**

For your information.

**J. Committee Reports**

None.

**K. Correspondence**

2019-2020 Hudson School Board Committee Assignments

Review for accuracy and submit any questions.

Technology Integration Specialist Report

For your information.

CTEC Building Committee Meeting Minutes

For your information.

Complaint

Regarding Challenge Day. Letter was sent in anonymously

For your information.

Financial Statement

For your information.

\$400,000 fund balance.

Ms. Burnell explained what a fund balance is and how and why we have them for new members.

To spend fund balance money, must come to the Board for approval.

Budget is done eighteen months in advance.

March Discipline Data

For your information.

Please review data.

**L. Board Member Comments**

Board of Selectmen Member Kara Roy: Looking forward to working with the (School) Board.

Ms. Lynch: Will not be a next meeting due to AP Testing.

Ms. LaMothe: Great conversations at the input session.

Mr. Gasdia: Congrats to our district teachers that ran in the Boston Marathon today.

Congrats, HMS for a great play.

Ms. Orellana: None.

Mr. Price: Congrats to our teachers who ran the marathon today.

Attended Board of Selectman meeting last week; discussed moving to a new location for voting, probably HMS. The district can't cancel school because calendar is already set, would have to fall on a Professional Development day. More to come on this subject.

**M. Non-Public Session**

***Ms. Orellana moved to enter into Non-Public Session at 8:47 pm under RSA 91-A:3II (B), second by Ms. LaMothe. Chair called for a roll call vote: Ms. LaMothe-yes, Mr. Gasdia-yes, Ms. Orellana-yes, Mr. Price-yes. Motion passes 4-0.***

Enter Non-Public at 8:47pm.

***Ms. Orellana moved to approve the 2019-2020 staff nomination list, second by Mr. Gasdia. Motion passes 4-0.***

***Ms. Orellana moved to exit non-public session and adjourn, second by Mr. Gasdia. Motion passes 4-0.***

**N. Adjourn**

Meeting adjourned at 9:05 pm.

Respectfully submitted,

Dotty Murray (public)  
Mary Wilson (non-public)



# New Hampshire School Boards Association

Excellence in Public Education Through School Board Leadership

## ***New Hampshire School Boards Association Legislative Bulletin***

***Week of April 12th***

Good Afternoon Membership,

Please find NHSBA's legislative update for the week ending, Friday April 12, 2019. While the volume of bills we report on weekly is shrinking emotions and debate are escalating as both the House and Senate examine and act upon critical legislation impacting our state's public-school districts.

### **House Education Committee**

**SB 282-FN**, relative to suicide prevention education in schools.

**NHSBA Position:** Testified in support and offered a minor amendment. This bill requires school districts to develop a policy aimed at preventing, assessing the risk of, and reporting student suicide. In addition to policy development school districts would also provide training for faculty, staff, students and designated school volunteers on suicide prevention. NH has the 6<sup>th</sup> highest increase in suicide across the nation. NHSBA recommended that the reference to "designated school volunteer" be altered to "school volunteers as determined by the local districts." Such amendment offers school boards and administration greater flexibility over who receives training.

**SB 137**, relative to the certification of school nurses.

**NHSBA Position:** Signed in support. Legislation addressing the certification requirements of school nurses have been recurring bills across the last three legislative sessions. Typically, requirements for credentialing are reserved for administrative rule and not law. SB 137 offers a slight course correction in certification requirements determined by statute a few years back which increased the requirements and did little to grandfather existing school nurses into the new system and expectations. This bill is representative of a great compromise in increasing expectations but providing staff and credential holders with pathways to maintain and achieve certification.

**SB 263**, relative to anti-discrimination protection for students in public schools.

**NHSBA Position:** Testified in opposition. The bill creates a cause of action against school districts who are alleged to have engaged in discriminatory practices. The bill also expands the current "protected classes". NHSBA has concerns that this bill will expose school districts to significant allegations, investigations, legal fees and potential lawsuits. While NHSBA remains committed to protecting and ensuring the safety of all students, we have concerns over creating a cause of action leading to lawsuits against school boards.

**SB 267**, relative to the release of student assessment information and data.

**NHSBA Position:** Testified in support. SB 267 emerged at the request of the NHDOE as a result of their wish to offer students and families more information about individual student growth and progress as measured by the statewide assessment program. SB 267 creates the conditions under which the testing entity for the statewide assessment can measure and report on individual student growth year over year. Presently, based upon state privacy laws the testing entity is only capable of reporting on achievement data in a single year. The bill also enables the NHDOE or testing entity to mail individual student results directly to families. This will be a cost savings to local districts.

**SB 276-FN-A**, relative to career readiness credentials for high school students.

**NHSBA Position:** Testified in support. SB 276 expands upon work that previously came forward creating new opportunities for students in CTE programming and opportunities through the community college system as high school enrollees. SB 276 defines key terminology related to career and technical education, creates pathways for NH high school students to earn career ready credentials, adds to responsibilities and reporting requirements for an advisory council and expands entry into the dual and concurrent enrollment program down to 10<sup>th</sup> grade. Said simply, SB 276 elevates the stature of career ready opportunities/credentials and ultimately creates more opportunities for ALL students.

### **House Labor, Industrial And Rehabilitative Services**

**SB 148**, an act relative to notification of public employees regarding their right to join or not join a union.

**NHSBA Position:** Opposed. This bill, as amended, contains two primary provisions. First, it would require public employers to provide written notice to new hires of the employee's right to either join or not join a union, as well as the estimated union dues for the position which the employee was hired. Second, the bill would greatly expand a union's right to meet with employees during the work day. NHSBA's primary concern and opposition to SB 148 is based on the expanded access public employers would be required by statute to provide. Many of the access requirements found in the bill are already contained in many collective bargaining agreements. NHSBA contends that such matters are best addressed via local collective bargaining.

### **Senate Education and Workforce Development Committee**

**HB 689-FN-A**, establishing a student career and college investment program and making an appropriation therefor.

**NHSBA Position:** Signed in support. HB 689 establishes a student and career college investment program which will be available to any public-school student who completes a financial literacy program in second grade or later. Research from other states has demonstrated that such legislation has a tremendous impact on child and family aspirations in pursuing post-secondary opportunities. Children are three-times more likely to enroll in a post-secondary experience when they have an investment fund and four-times more likely to complete that experience. The affect is multi-generational changing the cycle of poverty.

**HB 489**, relative to changing a pupil's school or assignment because of a manifest educational hardship.

**NHSBA Position:** NHSBA initially testified in support of HB 489 when it was first heard in House Education. Since that hearing, a handful of minor, technical problems with some provisions of the bill have been raised. In consideration thereof, NHSBA raised these concerns with the Senate Education Committee and will be either offering suggested amendments or will be otherwise working with the Legislature through their processes to amend or retain the bill.

**HB 357**, relative to the public-school infrastructure fund.

**NHSBA Position:** Signed in support. HB 357 was initiated at the request of the NHDOE. The bill provides that funds in the existing public-school infrastructure fund are nonlapsing ensuring school districts are able to submit their reimbursements upon project completion prior to an expiration date on the funds. The NHDOE also requested that this bill be scheduled for executive session ASAP. Senate Education passed the bill unanimously with a vote of 5-0.

### House Floor

**HB 1**, making appropriations for the expenses of certain departments of the state for fiscal years ending June 30, 2020 and June 30, 2021.

**HB 2**, relative to state fees, funds, revenues and expenditures.

On Thursday, almost completely along party lines, the House passed [HB 1](#) and [HB 2](#), the biennial state operating budget and associated trailer bill for fiscal years 2020 and 2021. NHSBA has been closely following these bills as the bipartisan work on addressing the school funding crises has been rolled into HB 1 and HB2; specifically, HB 709, HB 551, and HB 177. The budget did not pass without a touch of legislative drama. Late on Wednesday, key republican sponsors of the school funding bills withdrew their support and brought fourth floor amendments. The amendments failed and the proposed budget prevailed. The House budget includes additional education funding to school districts in the amount of approximately **\$165 million** over the amounts estimated based on current law. The [Education Funding Analysis spreadsheet](#) shows the estimated difference in education funding from current law.

[Click here to view the legislative calendar for the week of April 15, 2019](#)

*Nicole Heimarck*

*NHSBA Director of Governmental Relations*

[nheimarck@nhsba.org](mailto:nheimarck@nhsba.org)

(603) 228-2061

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# New Hampshire School Boards Association

Excellence in Public Education Through School Board Leadership

## ***New Hampshire School Boards Association Legislative Bulletin***

***Week of April 19th***

Dear NHSBA Members,

**HB 131**, establishing a commission on mental health education and behavioral health and wellness programs.

**NHSBA Position:** Signed in support. When HB 131 was in the House, NHSBA provided oral testimony speaking to the composition of the study commission and recommended the commission include broader representations of stakeholders. NHSBA expects this bill to pass.

**HB 258**, establishing a committee to study teacher preparation and education programs.

**NHSBA Position:** Testified in support. NHSBA supports this bill as NH educator preparation programs are the staffing pipelines to most local school districts in NH. Furthermore, NHSBA has a resolution recognizing the importance of these programs. NHSBA provided technical assistance establishing awareness on existing work that could be leveraged in this study committee and urged the committee to identify members of this study beyond members of the legislature. NHSBA is following up with written recommendations at the request of the Senate Education Committee.

**HB 713-FN-L**, relative to transportation of pupils.

**NHSBA Position:** Testified in support. HB 713 seeks to amend RSA 189:6 to require school districts to furnish transportation to kindergarten pupils residing two miles or more from their assigned school. Current law only requires transportation starting in First Grade, even though most, if not all, districts do provide transportation for kindergarten students. Senate Education entered executive session on this bill. A motion was made, ought to pass and the motion carried 5-0.

### **Senate Judiciary**

**HB 286-L**, relative to free inspection of records under the right-to-know law.

**NHSBA Position:** Signed in support. This bill declares that no cost or fee shall be charged for the inspection or delivery of governmental records under the right-to-know law. This bill seeks to clarify that a public body may not charge a cost or fee for the inspection or delivery, without copying, of governmental records.

## **House Education - Executive Session**

**SB 82-FN**, relative to school food and nutrition programs.

**NHSBA Position:** Signed in support. A motion was made, ought to pass, the motion carried with a vote of 15-3. No discussion occurred on this bill during executive session.

**SB 263**, relative to anti-discrimination protection for students in public schools.

**NHSBA Position:** Testified in opposition. Since last week's testimony several amendments have been submitted on SB 263. House Education recessed the executive session on SB 263 so that a sub-committee may review all proposed amendments, apply changes and move forward thoughtfully. Rep. Myler and Le introduced amendments to SB 263. Members of the sub-committee include: Luneau, Le, Mullen, Allard, and Ladd. The sub-committee on SB 263 expects it will meet next week.

**SB 139**, establishing a committee to study options for lowering student debt.

**NHSBA Position:** Signed in support. A motion was made ought to pass. Some discussion occurred on the purpose of the committee suggesting that the existing focus is mis-guided and should be focused on the cost of higher education and not the lowering of student debt. The motion carried, 13-7.

**SB 142-L**, requiring feminine hygiene products in school restrooms.

**NHSBA Position:** Tracking, no position. A motion was made, ought to pass and an amendment was introduced. The amendment changes the title of the bill to menstrual hygiene products from feminine hygiene products. It also modifies the locations where such products will be provided, to include both gender neutral and women's restrooms. Discussion occurred on the possibility that this may be an unfunded mandate. Discussion also focused on bringing forth an amendment to include a fiscal note providing state funding for the products. One estimate came in at about \$42,000 annually for the state. The hearing was recessed to gather more information and an executive session will occur on the 30<sup>th</sup> of April.

**SB 276-FN-A**, relative to career readiness credentials for high school students.

**NHSBA Position:** Testified in support. SB 276 expands upon work that previously came forward creating new opportunities for students in CTE programming and opportunities through the community college system as high school enrollees. SB 276 defines key terminology related to career and technical education, creates pathways for NH high school students to earn career ready credentials, adds to responsibilities and reporting requirements for an advisory council and expands entry into the dual and concurrent enrollment program down to 10<sup>th</sup> grade. Said simply, SB 276 elevates the stature of career ready opportunities/credentials and ultimately creates more opportunities for ALL students. NHSBA has been working with Senate leadership and the House Education committee to amend SB 276, extending the timeline for compliance on behalf of local districts. A motion was made, ought to pass and an amendment was introduced. The amendment alters the date for district level implementation and reporting requirements. The amendment requires compliance by September 2020 and adds ELO's as a reporting element. The motions carried unanimously with a vote of 18-0.





# New Hampshire School Boards Association

Excellence in Public Education Through School Board Leadership

## ***New Hampshire School Boards Association Legislative Bulletin***

***Week of April 26th***

Dear NHSBA Members,

It was a light week at the NH Legislature with very few bills being heard or acted upon. The following is a brief run-down of this week's legislative action.

### *Senate Education and Workforce Development Committee Hearings*

**HB 383**, relative to the prohibition on unlawful discrimination in public and nonpublic schools. This bill prohibits discrimination on the basis of sex, gender identity, race color, marital status, physical or mental disability, religious creed, or national origin in any public school, nonpublic school, or approved school tuition program that receives public funds.

**NHSBA Position: Signed in support.**

**HB 435**, relative to certain terminology in the rule-making authority of the department of education. This bill corrects certain terminology in the rule-making authority of the department of education relative to recently enacted NHDOE Code of Conduct Rules.

**NHSBA Position: Signed in support.**

**HB 447**, relative to school calendar days. This bill authorizes local school boards to determine opening and closing school calendar dates. This bill is a response to last summer's Governor's Save Our Summers committee. This bill seeks to reaffirm that the development of local school district calendars remains with local school boards.

**NHSBA Position: Testified in support.**

**HB 652**, an act relative to suicide prevention. This bill requires the state board of education to adopt rules requiring teachers and administrators in the public schools to receive annual training in suicide awareness and prevention. This bill would require every teacher, supervisor, and administrator in the public schools of this state to receive at least 2 hours of training in suicide awareness and prevention annually.

**NHSBA Position: Tracking.** HB 652, along with SB 199 and SB 282, require some level of suicide prevention training or curriculum. SB 199 was found Inexpedient to Legislate. SB 282 is currently with the House Education Committee.

*Senate Education and Workforce Development - Actions Taken*

The Senate Education Committee voted on the following bills on Tuesday April 23, 2019.

**HB 652**, an act relative to suicide prevention.

**Motion: Re-referred to committee, unanimous.** This essentially means that HB 652 will not move forward. As noted above, SB 282 is still in the House Education Committee and will likely be the suicide prevention bill that moves forward. NHSBA previously testified in support of SB 282.

**HB 175**, relative to the requirements for school building aid grants. This bill: (1) Establishes a timeline for school districts to apply for building aid grants; (2) Clarifies information to be provided in building aid applications; (3) Provides for emergency projects; and (4) Requires an on-site clerk of the works to represent the owner of the property.

**Motion: Ought to Pass, as Amended by the House, 4 yes, 1 no.** NHSBA previously testified in support of HB 175.

**HB 570**, establishing a commission to study career pathways from full-time service year programs to postsecondary education and employment opportunities in support of New Hampshire's future workforce needs.

**Motion: Ought to Pass as Amended, unanimous.** NHSBA previously signed in support of HB 570.

*House Labor, Industrial and Rehabilitative Services Committee*

**SB 100**, relative to discrimination in employment based on criminal background checks. This bill prohibits employers from inquiring or asking about a job applicant's criminal history on the job application. Employers may still inquire or ask about a candidate's criminal history during an interview or thereafter.

**NHSBA Position: Originally opposed, now only tracking.** NHSBA initially opposed SB 100 when it was first heard in Senate Commerce. Our concern was that it prohibited school districts from inquiring about a candidate's criminal history altogether, absent the specific crimes listed in RSA 189:13-a that prohibit employment within a school district.


[Click here to view the legislative calendar for the week of April 29, 2019](#)

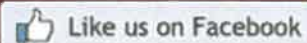
*Barrett M. Christina*

*NHSBA Executive Director*

[bchristina@nhsba.org](mailto:bchristina@nhsba.org)

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## **March 2019 Outreach Activities**

- Took part in numerous SST meetings in order to identify students/families in need of resources
- Prepared court reports
- Attended court hearings for court involved youth
- Referrals to various agencies in the community to provide supportive services to families
- Located needed items for families
- Continued meetings with parents to identify resources when needed
- Continued assistance in identifying mental health supports
- General referrals
- Assisted student in identifying alternative education options
- Planning for Community Fair, which will occur on 8/27/19
- Attended IMPACCT Program advisory meeting
- Worked with staff to identify various needs within the schools
- Attended committee to identify relative needs
- Attendance Interventions
- Provided referrals for MH counseling and supports
- Attended meetings involving DCYF and JJS

Ongoing work with families to get them connected to necessary resources. This month will again be spent identifying resources and doing outreach for the community fair, as well as working to identify supports for students and families.

Michelle Hibbard

## Technology Integration Status Report

April 2019

### District-wide

- Met with Librarians during our PLC time at Hills Garrison Elementary.
- Met with Jennifer Stylianos our Assistive Technology Consultant
- I sent out a Technology Newsletter this month as an informational resource for teachers.
- I found a Cyber awareness Poem for Librarians to share with their students during Poetry month and they can incorporate Digital Citizenship into the curriculum.
- I went to The Learning Counsel Workshop.
- I went to the Digital Learning Roundtable in Pembroke NH.
- Assisting teachers with lessons in the Computer labs at H.G and NWES
- Working with students to log in independently using proper log in information and practicing typing skills.
- I have been working with the YMCA consultants Christine and Clark to ensure they have materials and extra resources that are useful and available when using the laptops with students.
- I've been assisting teachers across the district preparing/practicing with students for SAS testing.
- I continue to meet/collaborate with Jennifer Stylianos via email regarding the use of assistive technology.
- I am working with teachers and students to understand how to use these tools that are available.

### ELC – H.O. Smith

- I have worked with Kindergarten classes this month practicing logging on/off laptops and using reading sites during their center times.
- The focus with kindergarten is they improve their listening skills and fine motor skills using the laptops.
- I Continue to support teachers with classroom questions regarding Technology.
- Assisting the teachers in the Lab with students working in programs for typing. Getting students more familiar with the keyboard and building their typing skills.
- I met with Kathy Wolf to discuss co teaching Online Safety/ Digital Citizenship with her classes.
- Kathy and I collaborated when making the Digital Citizenship lessons/activities for a week in April.
- I met with Kathy Wolfe's classes for a week in April to discuss Internet Safety. We had discussions with the children and they watch 4 brief net safe videos to help their understanding on how to be a safe Digital Citizen.

- I worked with Christine from YMCA to assist students in Yvonne's Kindergarten class logging on/off computers and being able to access an online book we did this a whole class activity.
- I worked with Elizabeth Naughton's class as a whole revisiting how to log on/off the laptops and to go to the site for an online book. Students were responsible for plugging in their own headphones into the laptops and choosing the book of choice.

## Hills-Garrison

- Jane and I collaborated and came up with lessons/activities for Online safety week starting 4/29 – 5/1.
- Jane and I have had discussions with the students before/after showing them net safe online safety videos.
- I met with Jennifer to discuss who are admin was for Snap Read. We need to assign someone to be admin. We need to make sure teachers are labeled as teachers to utilize the features properly and students labeled as students.
- We also discussed the use of a Bluetooth mic being compatible with Read write extension for a rising 6<sup>th</sup> grader. Her FM system works but the translation is not always consistent.
- I continue to support teachers with their instruction in class and assist when needed.
- I have had the opportunity to work with several grade levels using their lesson materials and integrating the use of Technology.
- I have modeled lessons for teachers.
- I have met weekly with Third grade teachers to assist students with proper typing techniques.
- The Third-grade teachers and I have focused this month on practicing the modular tests to prepare the students for SAS testing in May.
- I have met with these teachers and their students consistently over the past few months to build their skill level with NH curriculum standards.
- I have met with a couple second grade classes helping them save and retrieve documents using word and PowerPoint.
- I reach out to Clark weekly to offer my support with collecting ideas and assignments for him to implement in his sessions with students. And to assist without any technology concerns.

## Nottingham West

- Reached out through emails to teachers to work on updating teacher webpages.
- I have sent out links through email for teachers to share with students on Digital Citizenship.
- I worked with Julie Reis's class on SAS modular to learn how to use the tools for taking the test.
- I followed up with teachers who wanted to meet or had questions about assignments on the computer.
- I followed up with Louise Dillion and Michelle Mahoney regarding their SAS practice testing.
- Students learned how to insert text into a Word document in the second grade for Raelynn's class.
- Her students also learned how to retrieve a previous word document and edit the information and save it as another document.
- Gathered lessons for teachers to use for Computer Class I have offered to model lessons for teachers.
- I have shared math websites for teachers to integrate technology in their lessons.
- I met with Kristi LeShane a few times regarding Online Safety and curriculum ideas.

## Memorial Middle School

- Met with Jessica C. to work on getting students logged in using the extension available for Snap & Read and Read & Write.
- I met with Jessica's classes to demonstrate how to use Read and Write extension. I did a lesson with the group, so they could practice how to use this extension.
- I was able to work with a couple of Jessica's classes to demonstrate the proper use of the extensions available for highlighting information, read aloud and text to speech.
- I followed up with Stacey regarding coming to her classes to demonstrate to her students how to use read & write.
- Jennifer S. stated she will follow up with Jessica C. to see if there are anymore concerns with read & write.
- Jennifer met with Kevin and he lifted the firewall that was preventing students seeing their voice to text on the screen/document. Previously, students would dictate using the laptop and would have to click the microphone off to have their words displayed on the screen. The firewall was taken off and now when the students speak they can see the words displayed on the screen without turning the microphone off.

**HUDSON SCHOOL DISTRICT**  
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*Business Administrator*  
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April 15, 2019

Michelle Fitzgerald  
MF Physical Therapy Services, LLC  
P.O. Box 416  
Windham, NH 03087

Dear Michelle:

This contract is an Agreement between MF Physical Therapy, LLC, (Michelle Fitzgerald, PT) and the Hudson School District to provide contracted physical therapy services district-wide for the 2019-2020 school year.

Physical Therapy Services will be provided not to exceed \$80,100. The hourly rate for services is \$75 (approximately 26 hours/week for 38 weeks plus \$200 per evaluation for 30 evaluations). The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation, IEP development and progress report writing, administration of evaluations and report writing, and budget development and purchasing when requested. The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

The Service Provider is acting as an independent contractor and not as an employee of the Hudson School District in providing the services hereunder and is solely and exclusively responsible for his/her own federal and state income taxes, social security taxes, other employment taxes, unemployment insurance, workman's compensation insurance to the extent required by law and professional liability insurance. The Service Provider shall provide the Hudson School District with a certificate of professional insurance with a minimum of \$1,000,000 per occurrence and certificates for all other insurance required by law. The Service Provider shall not cancel the insurance without thirty (30) days written notice to the Hudson School District.

The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph.

The Hudson School District may terminate this Agreement at any time without cause and the Hudson School District's sole liability shall be for the costs of services performed up to the date of termination of the Agreement.

The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

The Service Provider shall not assign or any way transfer all or any portion of his/her rights, nor delegate any of his/her duties under this Agreement without the prior written consent of the Hudson School District.

Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

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Signature – Michelle Fitzgerald

Date

---

Signature – Rachel Borge

Date



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April 15, 2019

Megan Hudzikiewicz  
2 Love Joy Lane  
Merrimack, NH 03054

Dear Megan:

This contract is an Agreement between Megan Hudzikiewicz, Certified Occupational Therapy Assistant, and the Hudson School District to provide contracted occupational therapy services under the supervision of an Occupational Therapist during the 2019-2020 school year.

Occupational Therapy Services will be provided not to exceed \$35,640. The hourly rate for services is \$33 (30 hours/week; 36 weeks). The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation (if requested by the occupational therapist), and other job responsibilities requested by the occupational therapist pertinent to the job. The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

The Service Provider is acting as an independent contractor and not as an employee of the Hudson School District in providing the services hereunder and is solely and exclusively responsible for his/her own federal and state income taxes, social security taxes, other employment taxes, unemployment insurance, workman's compensation insurance to the extent required by law and professional liability insurance. The Service Provider shall provide the Hudson School District with a certificate of professional insurance with a minimum of \$1,000,000 per occurrence and certificates for all other insurance required by law. The Service Provider shall not cancel the insurance without thirty (30) days written notice to the Hudson School District.

The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph.

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The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

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Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

---

Signature – Megan Hudzikiewicz

Date

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Signature – Rachel Borge

Date

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April 15, 2019

Cheryl Truesdell  
3 Watts Circle  
Hudson, NH 03051

Dear Cheryl:

This contract is an Agreement between Cheryl Truesdell and the Hudson School District to provide contracted physical therapy assistant services for the 2019-2020 school year.

Physical Therapy Services will be provided not to exceed \$34,485. The hourly rate for services is \$33 (27.5 hours/week; 38 weeks). The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation (if requested by the physical therapist), and other job responsibilities requested by the physical therapist pertinent to the job. The Hudson School District will not provide mileage reimbursement or pay for travel time.

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Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

---

Signature – Cheryl Truesdell

Date

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Signature – Rachel Borge

Date